



County Council of Beaufort County
Hilton Head Island Airport – www.hiltonheadairport.com
Beaufort County Airport – www.beaufortcoairport.com
Post Office Box 23739 – 120 Beach City Road
Hilton Head Island, South Carolina 29925-3739
Phone: (843) 689-5400 - Fax: (843) 689-5411

AVIATION ADVISORY BOARD MEETING MINUTES OF JUNE 14, 2007

A meeting of the Beaufort County Aviation Advisory Board was called to order at 1:30 PM on Thursday, June 14, 2007 at the Lady's Island Airport Conference Room. Chairman David Ames opened the meeting and noted that there was a quorum present. Guests were introduced and offered an agenda for the meeting.

A motion was made and seconded to accept the May 10, 2007 meeting minutes. The motion passed unanimously.

MEMBERS PRESENT

David Ames-Chairman
Pete Buchanan-Vice Chairman
John Curry
Leonard Law
Dan Lynch
Jared Newman
Dick Warden

ABSENT

Anne Esposito
Harvey Ewing
John Moran
Ross Sanders

STAFF

Buz Boehm-Deputy Administrator
Paul Andres-Airport Director
Larry Yeager-Operations Chief
Joel Phillips-LIA Supervisor

GUESTS

Councilman Steven Baer
Councilman Paul Summerville
Councilwoman Laura Von Harten
Joe Croley-Resident
Dick Lieberman-Resident
Jack Shuler-Resident
Ed Grisham-HHIA FBO
Ralph Shay-Resident
Fran White-Resident
Charlie Reid-Resident

HILTON HEAD ISLAND AIRPORT REPORT

1. Tower Report: Paul Andres
For the month of May, there were 4,146 total operations of which 2,579 were conducted under IFR procedures.
2. Operations Report: Chief Yeager
There were six medivac standbys during the month of May.

3. Noise Complaints & Traffic Counters: Chief Yeager

There were three noise complaints and 26 after hours traffic counts during the month of May. Chief Yeager pointed out that the traffic counters at both airports were in need of repair. John Curry asked if the commercial airlines after hours flights were included in the data. Chief Yeager responded that the after hours numbers only reflected general aviation aircraft and that after hours commercial flights were reported separately. The Board requested that the after hours commercial flights be included with the other after hours counts in the future.

4. Projects: Paul Andres

- a. Tree Obstructions. The County and the Town of Hilton Head have reached a compromise agreement regarding the tree obstructions on the south end of the airport. The exact details of the agreement have not yet been provided. As a result, the County's appeal to the Town's Zoning Board of Appeals has been dropped and we will be proceeding with this project.
- b. Aircraft Hangars. A discussion regarding the proposed rental rates was on the Finance Committee's agenda this past Monday. Due to lengthy discussions regarding the School District and County's budgets, the hangar rental rate topic will need to be rescheduled.
- c. Rotating Beacon/Windsock Replacement. This project has been completed and is pending a final inspection by our engineering consultant.
- d. Emergency Generator. The emergency generator project is currently under design with our consultants.
- e. Runway Grooving. The grooving project was completed in just five nights. We did not lose any commercial service flights during this time frame. There were no noise complaints associated with the project. This project is another significant safety enhancement and based on today's rainfall appears to be working exactly as intended.

5. A question was asked regarding when the financial reports would be finished so that the Airport could start receiving income from hangar rentals and leases. The hangar rental discussion will be rescheduled with the Finance Committee. The financial consultant is asking for more statistical data in order to complete his report which we are trying to locate.

BEAUFORT COUNTY AIRPORT REPORT

1. Fuel Sales: Joel Phillips

For the month of May, we sold 6,927 gallons of AvGas and 6,500 gallons of Jet A. Fiscal year to date, we have sold 133,736 gallons and received \$657,000.00 in fuel revenues. Compared to last year, fuel sales are down approximately 4,000 gallons primarily due to poor weather conditions. The Open House held on June 9th went very well with about 150 people and 23 aircraft showing up.

2. Projects: Paul Andres

- a. Tree Obstructions. Survey work is underway to resurvey the trees on the south end of the airport to a 34:1 slope.

- b. Aircraft Hangars. The Airport Director and consultant met with BJWSA on June 8th to finalize design of a lift station for the project. Once the utility connection designs are complete, the project should be ready to bid.
- c. AWOS. The automated weather observation system is still expected to be installed this summer. The airport is number two on the priority list for installation. We will contact the State Division of Aeronautics to get another update.

COMMITTEE REPORTS

1. Finance: Dick Warden
The committee would like to move forward on the hangar leases and ground leases as well. Based on an aged receivable report, there are only two delinquent accounts of concern at the Lady's Island Airport. One is for \$600.00 and will probably need to be written off. The other is for \$4,000.00 and the Airport has placed a second lien against the owner's aircraft. We are waiting to see what action Bank of America will be taking as they are the primary lien holder.
2. Lady's Island Airport Facilities: Pete Buchanan
There is nothing new to report as we are waiting for the Airport Master Plan Update to get underway.
3. Hilton Head Island Airport Facilities: Anne Esposito
Anne is not here today, but they are also waiting on the Airport Layout Plan Update to get underway.
4. External Affairs: John Curry
The Airport will be hosting an Airport Appreciation Day on Saturday, June 23rd from 10:00 AM to 3:00 PM. There will be tours of the Control Tower, FBO, terminal, along with experimental aircraft and fire fighting equipment displays. Refreshments will also be served.

COMMUNITY RELATIONS COMMITTEE REPORTS

1. Hilton Head: Don Baldwin
Don Baldwin was not present to provide a report. It was mentioned that the next meeting is being scheduled in July.
2. Lady's Island: Dick Warden
There is nothing new to report. The chairman works in Charleston and has difficulty attending Aviation Advisory Board meetings.

HILTON HEAD ISLAND CRC ISSUE UPDATES

1. Noise Complaints/Flight Patterns: Paul Andres
The County Administrator will be contacting Mr. Jim Hamilton, Vice Chairman of the SC Aeronautics Commission, to get a status update. A meeting with the FAA in Atlanta is being arranged for July 19th to discuss the issue.

OLD BUSINESS

1. Lady's Island Airport Fuel Truck: Joel Phillips
The airport is looking to lease a new fuel truck. Once the airport's budget is approved, we will be working with the Purchasing Department to put together a Request for Proposals to lease the new truck.

NEW BUSINESS

1. Hilton Head Island Airport Disclosure Forms: Paul Andres
There has been a lot of confusion regarding what exactly is being proposed. The County Council members from Hilton Head Island were briefed at a separate meeting earlier in the week. Paul Andres will be preparing a draft proposal using the existing Hilton Head Island Airport Overlay District as the basis. It would require property owner's sign an acknowledgment form to be recorded with the deed that they understand their property lies within the Airport Overlay District. This proposal will be forwarded to the County's Land Management Committee for consideration. If approved, the proposal would go forward to full Council and ultimately the Town of Hilton Head for consideration. A question was asked regarding the status of the disclosure forms for the Lady's Island Airport. That requirement is now in place having received third and final reading approval by County Council. The Planning and Zoning Departments will be working with the realtors and developers to ensure compliance.
2. Aviation Advisory Board Vacancy: David Ames
John Moran is moving to Texas and has tendered his resignation from the Aviation Advisory Board. John Moran was filling the active/retired commercial airline pilot position on the Board. Applicants will be solicited from Sue Rainey, Clerk to Council, and we will be contacting them in an effort to have a recommendation for John's replacement at the next meeting.
3. League of Women Voters Meeting: David Ames
In April, David Ames was invited to participate in a forum about the airport, but was unable to attend. During that meeting, Steve Baer showed slides regarding airport operations as he saw them. He provided a copy of the slides and they were given to the Aviation Advisory Board members for their information.
4. Airport Authority/Commission: Jared Newman
A brief discussion was held regarding the feasibility/desireability of establishing an Airport Authority or Commission. A motion was made and seconded to look into this matter further with Jared Newman chairing the effort along with the help of other Board members. The motion passed unanimously.

PUBLIC COMMENTS

1. Charlie Reid: Asked if the FAA is satisfied with the compromise to address the tree obstruction issue on the south end of the airport and if it will eliminate the safety violations. He also asked about how the Airport Appreciation Day was being promoted.
2. Fran White: Asked if the Board has a position on diminishing the value of properties that would be effected by the proposed disclosure forms. She commented that the Baygall/St. James Property Owner's Association is opposed to any moves to establish an independent Airport Authority. She also asked that the Aviation Advisory Board charter be changed to

allow a more balanced panel in accordance with state law.

3. Joe Croley: Stated that he represents the Hilton Head Island area realtors and that they would like to have some input in regard to the disclosure form. It was explained that the Land Management Committee meetings are open to the public.
4. A question was raised regarding the vacant Administrative Assistant position at the Hilton Head Island Airport. That position and a new Fiscal Technician position are being advertised and applications are now being accepted.

The next meeting is scheduled for July 12, 2007 at 1:30 PM at the Lady's Island Airport Conference Room. With no further business to discuss, the meeting was adjourned at 2:30 PM.