



Beaufort County Airports Board

Chairman

HOWARD ACKERMAN

Vice Chairman

LESLIE ADLAM FLORY

Committee Members

ANNE ESPOSITO

JAMES BUCKLEY

CHRIS BUTLER

MARK BAILEY

BRIAN TURRISI

THOMAS SHEAHAN

NICHOLAS MESENBURG

Airports Director

JON REMBOLD

County Administrator

ERIC GREENWAY

Administrative Specialist

ROCIO REXRODE

Administration Building

Beaufort County Government
Hilton Head Island Airport
120 Beach City Road
Hilton Head Is, SC 29926

Contact

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Beaufort County Airports Board Agenda

Council Chambers - Administration Building

100 Ribaut Road, Beaufort, SC 29901

Thursday, February 23, 2023, at 1:30 PM

Hybrid Meeting

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. PUBLIC NOTIFICATION OF THIS MEETING HAS BEEN PUBLISHED, POSTED, AND DISTRIBUTED IN COMPLIANCE WITH THE SOUTH CAROLINA FREEDOM OF INFORMATION ACT (FOIA)
4. APPROVAL OF AGENDA
5. APPROVAL OF MINUTES – [JANUARY 19, 2023](#)
6. PUBLIC COMMENT (*Limit comments to three minutes*)
7. DIRECTOR'S REPORT
8. UNFINISHED BUSINESS
9. NEW BUSINESS

ACTION ITEMS

10. HILTON HEAD ISLAND AIRPORT (HXD) - PURCHASE OF A PORTION OF EXECAIR PROPERTY ADJACENT TO TAXIWAY A FOR AN AMOUNT NOT TO EXCEED \$50,000 - [VOTE](#)
11. HILTON HEAD ISLAND AIRPORT (HXD) - APPROVAL TO APPLY FOR TOWN OF HILTON HEAD ISLAND ACCOMMODATIONS TAX GRANT FOR TOURISM MARKETING - [VOTE](#)
12. APPROVAL TO APPLY FOR COUNTY HOSPITALITY TAX GRANT FOR TOURISM MARKETING (HXD) AND INFRASTRUCTURE (ARW) - [VOTE](#)

COMMITTEE REPORTS

13. CHAIRMAN UPDATE
-
14. CITIZEN COMMENT (*Limit comments to three minutes*)
 15. ADJOURNMENT
-

MEETING ACCESS: [MEETING LINK](#)

ID: 161 714 8655 | **Passcode:** 791968

NEXT MEETING:

THURSDAY, MARCH 16, 2023, AT 1:30 PM

COUNCIL CHAMBERS, HILTON HEAD ISLAND, SC 29928

MINUTES

Beaufort County Airports Board

January 19, 2023 | 1:40 pm | Meeting called to order by Chairman Howard Ackerman

Attendance

Present: Howard Ackerman, Leslie Adlam Flory, Anne Esposito, Chris Butler, Mark Bailey, Ian Scott and Nick Mesenburg

Absent: Trey Ambrose, Thomas Sheahan, Brian Turrisi, and James Buckley

County Staff: Jon Rembold, Airports Director; Stephen Parry, Deputy Airports Director; and Rocio Rexrode, Administrative Specialist.

Adoption of Agenda

Motion: Chris Butler made a motion to adopt the agenda. Mark Bailey seconded the motion. All were in favor and the motion passed.

Approval of Minutes

Motion: Anne Esposito made a motion to approve the November 17, 2023, meeting minutes. Leslie Adlam Flory seconded the motion. All were in favor and the motion passed.

Public Comments

There were no Public Comments.

Director's Report

- **DEPARTMENT UPDATE:**

- **FY 2023-2024 BUDGET:**

- Jon Rembold informed the Members that it is budget season. He mentioned that after the budget is done, he would get in touch with the Chairman to set-up a meeting with him and some Members to brief them and answer any questions they may have about the budget.

- **USMC SKILL BRIDGE PROGRAM:**

- Jon Rembold stated that the Bridge Program is for Marines that are transitioning off active duty, and it's basically on the job training internship type program that costs the County as an employer nothing. Rembold mentioned that a Gunnery Sergeant from the Marine Air station is going to come work with both Airports for several months as part of the program.

- **FAA SUPPLEMENTAL DISCRETIONARY GRANT OPPORTUNITY:**

- Jon Rembold said that the Supplemental Discretionary Grant opportunity came up just before the New Year. He stated that it is an unscheduled opportunity for funding, and he is submitting applications for both airports. He mentioned that for Hilton Head he is proposing additional funding for the Terminal, and for Beaufort he is proposing safety projects for the runway safety areas and mitigation. He stated that the applications are due January 31, and he is actively working on those applications.

- **ARW UPDATE:**

HANGAR DEVELOPMENT:

Jon Rembold stated that the hangar development is moving forward, and the design is on hand. He said the design has been modified to meet FAA regulations and the project may have to be phased depending on funding.

TERMINAL IMPROVEMENTS, LANDSCAPE:

Jon Rembold informed the outside of the building has been painted and the logos for the inside of the building behind the service counter and for the outside of the building are coming. He said that in the next few weeks both sides of that building will be fully landscaped.

There was an extensive conversation regarding the use of the Frogmore logo and the consensus was that the Members are comfortable keeping it.

RW 7/25 REHAB DESIGN IN PROGRESS:

Jon Rembold stated the design is in progress and the next stage of that project is the FAA design reviews, then bid and build. He informed that the FAA instituted a one year waiting period between design and construction, so there will be a year off in between design, and bid and construction.

SC BREAKFAST CLUB FLY-IN (2/5/23 @ 9:00am)

Jon Rembold mentioned that the ARW has been on their list for a couple of years now. He said the event is open to the public, but it is catered first and foremost to the Breakfast Club, because it's an actual organization that will fly in and they will conduct a meeting at the breakfast. He stated that the event is not meant to be an open house.

- **HXD UPDATE:**

TERMINAL FUNDING – SCAC ALLOCATION:

Rembold stated that three million dollars allocation will apply to the Terminal project and there is a possibility that this one-time funding will turn into recurring funding.

Taxiway F Design to Construction

Rembold stated that it is in design, and that it will be under construction later this year. He said it will go to bid in the springtime. He said the grant award is mid to late summer.

Tentative Timeline – Terminal

Rembold said it will go out to bid by the end of February for a six to eight week bid period, then will move towards getting into contract and getting the project under way.

Tower Project – 100% grant BIL AIG Competitive

Rembold said it is a five-year program and each year they release a new opportunity. He mentioned the HXD got this grant on the first year. He stated it is a 100% grant, so there's no local match. He mentioned the bids open on Tue 1/24. He said this project will get new gear installed in the Tower.

Air Service Update

Rembold informed that so far service is holding steady. He said United and Delta have a little bit less service than they have in years past, but American is holding steady and they're going to again be the strongest carrier coming through the summer. He said that there will be at least 1 to 2 more years of what we saw this past summer, with numbers about half of what we had in 2021, because of the shortage of pilots and crew, and the airlines having to make decisions on where to move the airplanes around, it is a challenge for the regional airports.

Adopt A Highway

Rembold informed that Hilton Head Island Airport staff picked up the Adopt a Highway responsibility on Hunter Road. He mentioned that Marlene Myers organized this project at the office, and it's a great opportunity for everybody to go out there and do community service.

Mayor and County Council Visit

Rembold mentioned that County officials are visiting the Airport on Feb 1 for a brief and tour of the facilities. He thanked Leslie Flory for arranging the visit. He stated that it is a great opportunity to give an in brief, show the renderings of the new Terminal and let them see inside the airport.

Unfinished Business

There was no Unfinished Business.

New Business – Action Items

There were no Action Items.

Chairman Update

1. FINANCE COMMITTEE

Members: Howard Ackerman (Chair), Anne Esposito, Chris Butler, and Brian Turrisi.

The Committee has nothing new to report this month. They will keep the board informed of any developments.

2. COMMUNICATIONS AND MARKETING COMMITTEE

Members: Jim Buckley (Chair), Brian Turrisi, and Leslie Adlam Flory.

The Committee has nothing new to report this month. They will keep the board informed of any new developments.

3. PASSENGER SERVICE COMMITTEE

Members: Leslie Adlam Flory (Chair), Anne Esposito

The Committee has nothing new to report this month. They will keep the board informed of any new developments.

4. ARW FACILITIES USE AND IMPROVEMENT COMMITTEE

Members: Chris Butler (Chair), Mark Bailey, and Trey Ambrose

Chris Butler reported that the gate at the ARW is working and operational.

5. THE HHI AIRPORT GENERAL AVIATION IMPROVEMENT COMMITTEE (HXD)

Members: Howard Ackerman and Brian Turrisi.

The Committee has nothing new to report this month. They will keep the board informed of any new developments.

Public Comments

There were no Public Comments.

Adjournment

Motion to adjourn was made at 2:25 pm. It passed unanimously.

Next Meeting

February 23, 2023 | 1:30 pm | Hybrid Meeting
Beaufort County Council Chambers, 100 Ribaut Road, Beaufort, SC.

From: Rembold, Jon
<jrembold@bcgov.net> Sent:
Tuesday, February 14, 2023 3:48
PM To: Rexrode, Rocio
<rrexrode@bcgov.net> Subject:
ExecAir Acquisition

In the Spring of 2022, the airport met with the property management leadership of ExecAir, the private hangar complex located at the northeast corner of HXD, to discuss their fees and their compliance with the requirements of the agreement they have with the County. During that discussion, a very valid concern was raised about a small piece of their property no longer accessible to them. It's inaccessible to them because it now contains airfield lighting, electrical, and drainage that resulted from the 2017-18 relocation of Taxiway A, when the taxiway was moved 100' east. Pursuant to this conversation, the airport informed the FAA that the small piece needs to be acquired by the airport because it is de facto part of the airfield now. The FAA agreed, and an appraisal and review appraisal were ordered. The value of the land in question is less than rather minimal, and with all the survey and appraisal fees, the total cost should still be low compared to other projects.

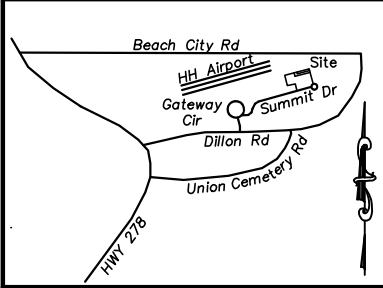
Airport management is working with the FAA regarding the timing of funding for the project. We'd like to move ahead, so the appraisal does not get too old.

Attached is a plat of the area that is to be acquired.

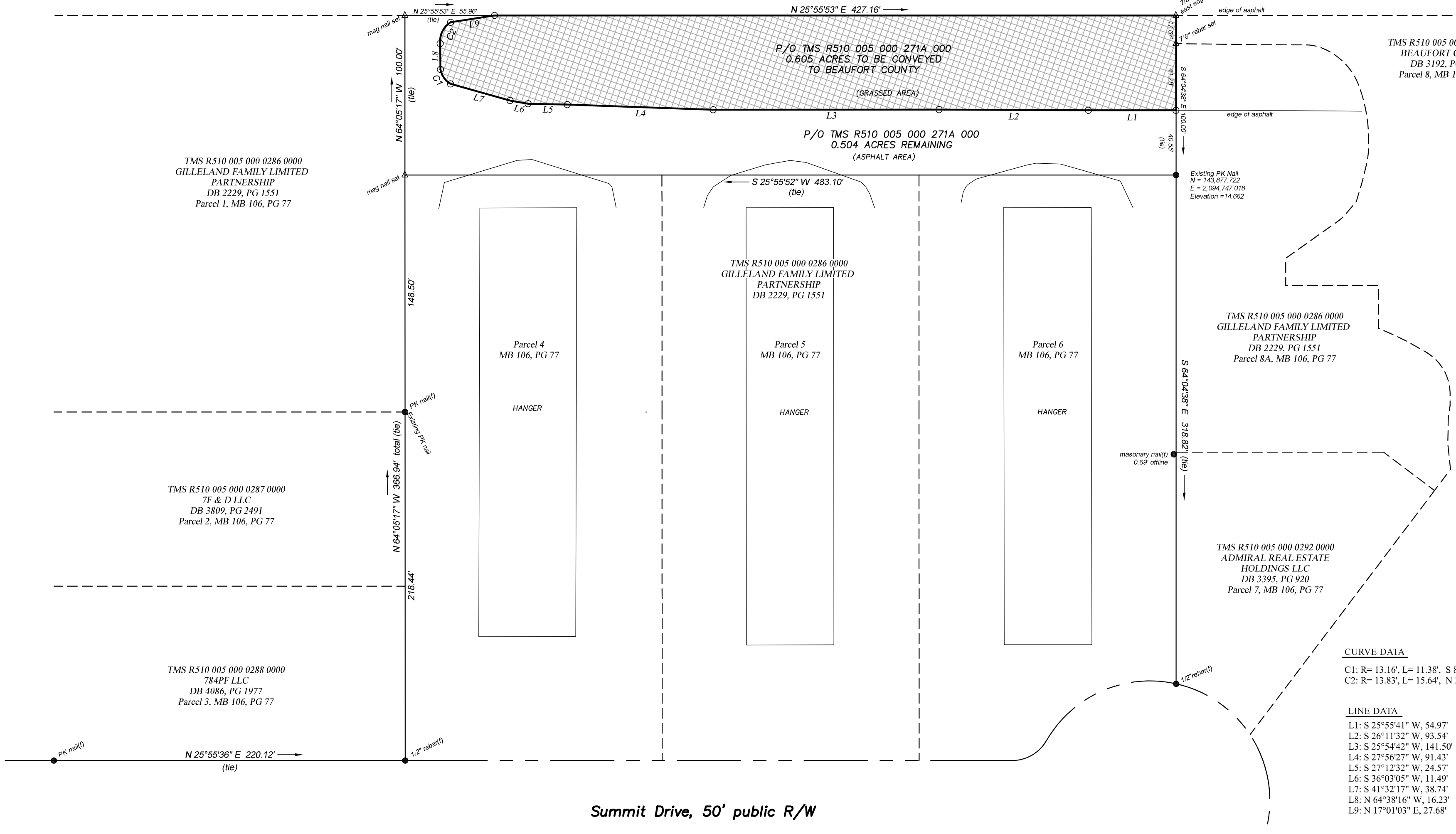
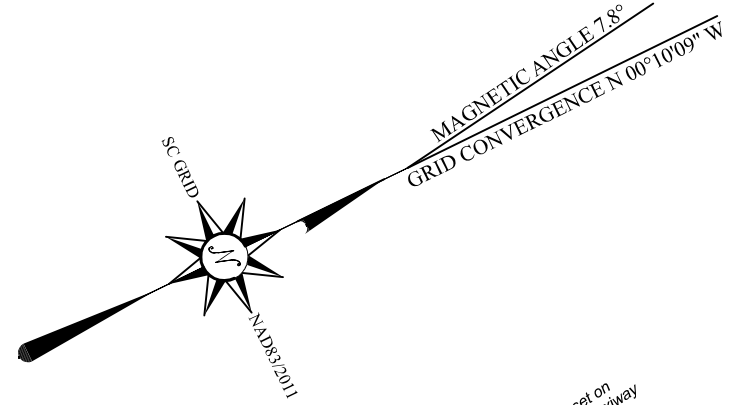
Kindest regards,

Jon Rembold, C.M.
Airports Director
Hilton Head Island Airport (KHXD)
Beaufort Executive Airport (KARW)
843-255-2952 (o)
843-441-5871 (m) *Preferred*





Vicinity Sketch
Not to Scale



TMS R510 005 000 0293 0000
BEAUFORT COUNTY
DB 3192, PG 2978
Parcel 8, MB 106, PG 77

TMS R510 005 000 0286 0000
GILLELAND FAMILY LIMITED PARTNERSHIP
DB 2229, PG 1551
Parcel 1, MB 106, PG 77

TMS R510 005 000 0287 0000
7F & D LLC
DB 3809, PG 2491
Parcel 2, MB 106, PG 77

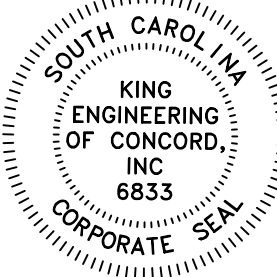
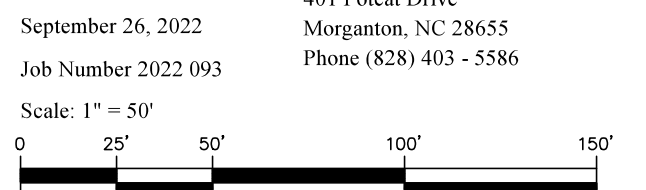
TMS R510 005 000 0288 0000
784PF LLC
DB 4086, PG 1977
Parcel 3, MB 106, PG 77

CURVE DATA
C1: R=13.16', L=11.38', S 81°04'56\"/>

LINE DATA
L1: S 25°55'41\"/>

Boundary Survey for:
Beaufort County
0.605 ACRE TRACT P/O TMS R510 005 000 271A 000, THE PROPERTY OF EXEC AIR/HILTON HEAD OWNERS ASSOCIATION INC, DEED BOOK 1931, PAGE 940, HILTON HEAD ISLAND, BEAUFORT COUNTY, SOUTH CAROLINA

Plat Prepared By:
King Engineering of Concord, Inc.
35 Church Street South Suite 107
Concord, NC 28025 C-4909
Mailing Address
401 Potat Drive
Morganton, NC 28655
Phone (828) 403 - 5586



- Legend**
- Denotes Computed Point no Monument Set
 - △ 1/2" rebar set Denotes Set Monument as Described
 - 1/2" rebar (f) Denotes Existing Monument as Described
 - Right of Way
 - N90°00'00"E — Property Line
 - - - - - Adjoining Property Line

I HEREBY STATE THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION, AND BELIEF, THE SURVEY SHOWN HEREIN WAS MADE IN ACCORDANCE WITH THE REQUIREMENTS OF THE MINIMUM STANDARDS MANUAL FOR THE PRACTICE OF LAND SURVEYING IN SOUTH CAROLINA, AND MEETS OR EXCEEDS THE REQUIREMENTS FOR A CLASS "A" SURVEY AS SPECIFIED THEREIN.

Jackie G. Duncan
S.C.P.L.S. No. 15196

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