



AGENDA  
AIRPORTS BOARD  
Thursday March 16, 2017  
1:30 p.m.

Beaufort County Government Building, County Council Chambers

**NO AUDIO/VIDEO WILL BE AVAILABLE AT THE HILTON HEAD ISLAND LIBRARY**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF MINUTES
4. PUBLIC COMMENT - Limited to Three Minutes Each Person
5. AIRPORT UPDATES – Jon Rembold
6. DIRECTOR’S REPORT - Jon Rembold
7. NEW BUSINESS - Jon Rembold
  - Meeting schedule
8. UNFINISHED BUSINESS - Jon Rembold
  - Uber Operating Agreement
  - Update from Air Service Development Committee
9. PUBLIC COMMENT - Limited to Three Minutes Each Person
10. FUTURE MEETINGS

Airports Board: The next meeting will be held on Thursday, April 20, 2017, 1:30 pm at the Town of Hilton Head, Council Chambers.

ADJOURNMENT



# AIRPORTS BOARD

February 16, 2017

The electronic and print media were duly notified in  
Accordance with the State Freedom of Information Act

**Notification:** To view video of full discussion of this meeting please visit  
[http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

The Airports Board met on Thursday, February 16, at 1:30 p.m. in the County Council Chambers, Beaufort County Government Building. Vice-Chairman Viventi called the meeting to order and led the attendees in the Pledge of Allegiance.

## **ATTENDANCE**

**(NOTE: Did not have enough members for a quorum)**

Airports Board Members: Rich Sells, Jim Buckley, Dan Ahern, Greg Viventi, and Gerry Costa (Absent: Wally Wallace, Lex Brown, Anne Esposito, Leslie Adlam and Blakely Williams).

County Staff: Jon Rembold, Airports Director; Renee' Ford, Administrative Assistant; Rick Caporale, County Councilman and Joe Croley, Resident

Public: Judy Elder - Talbert, Bright and Ellington

## **MOTION TO AMEND AGENDA**

**Motion:** It was moved by Mr. Ahern, seconded by Mr. Costa that the February 16, 2017 agenda be amended by removing item, "ELECTION OF OFFICERS". The vote was: FOR – Rich Sells, Jim Buckley, Dan Ahern, Greg Viventi, and Gerry Costa. AGAINST – None. ABSENT: Wally Wallace, Lex Brown, Anne Esposito, Leslie Adlam and Blakely Williams.

**MOTION PASSED TO AMEND AGENDA**

## **MOTION TO ACCEPT MINUTES**

**Motion:** It was moved by Mr. Ahern seconded by Mr. Sells that the January 19, 2016 meeting minutes be approved. The vote was: FOR – Rich Sells, Jim Buckley, Dan Ahern, Greg Viventi, and Gerry Costa. AGAINST – None. ABSENT: Wally Wallace, Lex Brown, Anne Esposito, Leslie Adlam and Blakely Williams. MOTION PASSED.

**PUBLIC COMMENTS** – None

## **AIRPORT PROJECT UPDATES**

**LADY'S ISLAND PROJECT UPDATE**

**RWY07 TREE OBSTRUCTION REMOVAL** - no changes from previous month; anticipating Spring 2017 to begin the tree project.

**PHASE I Projects EA - FONSI** – Officials in Washington, DC directed the FAA not to approve any FONSI at this time.

**HURRICANE AFTERMATH UPDATE** – Submitted detailed cost estimates to the insurance company, if denied would submit to FEMA. NOTAMs were issued regarding PAPIs, REILs are out; pilot control for backup lights will be replaced with LEDs as part of the repairs.

### **HILTON HEAD PROJECT UPDATE**

**RELOCATE TWY ‘A’ AND GA RAMP REPLACEMENT** – TWY A completed and back in service. Final marking will be placed not earlier than 30 days from asphalt installation. Mr. Rembold showed pictures of completed taxiway to the board.

**RUNWAY 03/21 EXTENSION** – Mr. Rembold stated Quality Enterprises will start construction in February; projected completion November timeframe 2017.

**RWY 3 Extension** no change since last meeting. In the process of acquiring necessary property with the property owner. TB&E will provide project schedule.

Mr. Rembold stated **minor improvements to the terminal**. Painting in the vending area as well as the hallway for the BC Sheriff and rental cars offices.

**HURRICANE AFTER ACTION MEETING** – Mr. Rembold conducted an internal meeting with Chief Yeager, fire fighters and maintenance to get suggestions what went well and what we can do better for the next time. Suggests were have proper equipment (chain saws, blowers, etc.); used construction equipment on-site; recommend we establish an agreement with a company for heavy equipment. They worked as a team to clear the airfield and airport entrance; assessed the damage and prioritized task.

Mr. Rembold showed the board the **updated video** of the airport. The video will be placed on Airport website after County Council has reviewed. Beaufort County Channel produced the video.

### **DIRECTOR'S REPORT**

Mr. Rembold, stated Mr. Brian Turrisi was a guest speaker at Red Cedar Elementary School for the Pre-K class; approximately 60 students. A big “Thank You” to Mr. Turrisi!

**Top 5 Achievements** – Every year each department present their top 5 achievements to County Council & County Administrator. This enables the departments to reflect on what was accomplishment over the year and helps you plan for the next year. Mr. Rembold will forward report in PDF format to the board members.

**BUDGETING** – 4 board members (2 South & 2 North) to meet with the Airports Director. Budget meeting scheduled in March

**St. James Church Meeting** – The FAA and State will join the County Administrator and Airports Director at an upcoming meeting with St. James representatives.

**SCAA Conference** – Chairman, Wally Wallace received his leather jacket; he had to complete his passport book by visiting each airport in the state of South Carolina. Seventeen members received their leather jacket. Kudos to Chairman Wallace!  
SCAC only has \$500K in the general fund for project and only \$3.1 in State Aviation fund authorization includes State grants, maintenance programs and administrative support programs.

### **NEW BUSINESS**

**HXD Landscape Maintenance** – Intergovernmental Agreement signed by County Administrator and forwarded to the Town of Hilton Head for execution.

**Uber Operating Agreement** – The agreement sent to legal for final review and forward to County Administrator for signature. Uber has to abide by the State of South Carolina TNC Act and Airport policies.

### **UNFINISHED BUSINESS**

**Air Service Development Committee** – Mr. Rembold stated it does fulfill the BCAB duty of being an activist for the airport; benefit of the board members experience. Consider membership outside the board; develop a recommended strategy; identify some key members.

**PUBLIC COMMENTS** – None

### **FUTURE MEETINGS**

The next Airports Board meeting will be Thursday, March 16, 2017, 1:30pm, Beaufort County Government Building, County Council Chambers.

**ADJOURNMENT** – 2:33 PM

LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	YTD Total Flow	Total Flight Ops	YTD Flight Ops
<b>2017</b>							
January		2,902	5,347	8,249	8,249	1,744	1,744
February		3,568	6,924	10,492	18,741	2,110	3,854
March							
April							
May							
June							
July							
August							
September							
October							
November							
December							
2016 Totals		6,470	12,271	18,741		3,854	
<b>2016</b>							
		Avgas	Jet A	Total Flow	YTD Total Flow	Total Flight Ops	YTD Flight Ops
January		1,982	4,494	6,476	6,476	1,274	1,274
February		2,598	4,619	7,217	13,693	1,679	2,953
March		3,322	4,684	8,006	21,699	1,766	4,719
April		3,947	6,251	10,198	31,897	2,134	6,853
May		2,780	8,072	10,852	42,749	2,177	9,030
June		2,574	8,105	10,679	53,428	2,198	11,228
July		2,946	4,513	7,459	60,887	1,694	12,922
August		2,930	1,877	4,807	65,694	1,082	14,004
September		3,046	4,217	7,263	72,957	1,805	15,809
October		2,708	5,316	8,024	80,981	1,910	17,719
November		4,909	5,043	9,952	90,933	2,042	19,761
December		2,090	6,638	8,728	99,661	1,882	21,643
2016 Totals		35,832	63,829	99,661		21,643	
<b>2015</b>							
		Avgas	Jet A	Total Flow	YTD Total Flow	Total Flight Ops	YTD Flight Ops
January		2,293	2,086	4,379	4,379	1,122	1,122
February		1,885	3,004	4,889	9,268	1,069	2,191
March		2,460	5,987	8,447	17,715	1,998	4,189
April		3,293	8,846	12,139	29,854	2,349	6,538
May		3,592	6,447	10,039	39,893	2,113	8,651
June		2,076	3,674	5,750	45,643	1,119	9,770
July		3,453	2,177	5,630	51,273	1,043	10,813

LADY'S ISLAND AIRPORT OPERATIONS REPORT

<b>August</b>		2,692	3,002	5,694	56,967	1,028	11,841
<b>September</b>		2,233	2,935	5,168	62,135	1,105	12,946
<b>October</b>		3,307	5,277	8,584	70,719	2,010	14,956
<b>November</b>		2,745	5,130	7,875	78,594	1,845	16,801
<b>December</b>		3,271	6,343	9,614	88,208	2,089	18,890
<b>2015 Totals</b>		<b>33,300</b>	<b>54,908</b>	<b>88,208</b>		<b>18,890</b>	

HILTON HEAD ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	YTD Total Flow
<b>2017</b>					
January		4,467	45,026	49,493	49,493
February		6,099	47,695	53,794	103,287
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
2016 Totals					
<b>2016</b>					
		Avgas	Jet A	Total Flow	YTD Total Flow
January		4,813	49,489	54,302	54,302
February		5,082	52,104	57,186	111,488
March		8,296	62,786	71,082	182,570
April		9,714	96,077	105,791	288,361
May		7,211	85,347	92,558	380,919
June		8,476	71,700	80,176	461,095
July		7,602	77,893	85,495	546,590
August		6,301	65,499	71,800	618,390
September		6,130	55,190	61,320	679,710
October		6,338	56,624	62,962	742,672
November		7,127	63,711	70,838	813,510
December		3,455	51,740	55,195	868,705
2016 Totals		80,545	788,160	868,705	
<b>2015</b>					
		Avgas	Jet A	Total Flow	YTD Total Flow
January		4,850	44,370	49,220	49,220
February		5,513	51,463	56,976	106,196
March		5,694	50,635	56,329	162,525
April		9,728	86,852	96,580	259,105
May		8,408	81,019	89,427	348,532
June		11,763	97,366	109,129	457,661
July		7,059	60,679	67,738	525,399
August		7,984	65,808	73,792	599,191
September		8,446	56,467	64,913	664,104
October		7,434	59,213	66,647	730,751

HILTON HEAD ISLAND AIRPORT OPERATIONS REPORT

<b>November</b>		7,433	53,689	61,122	791,873
<b>December</b>		7,375	77,324	84,699	876,572
<b>2015 Totals</b>		<b>91,687</b>	<b>784,885</b>	<b>876,572</b>	

**HXD TOWER REPORT**

ITINERATE			LOCAL									YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2017	308	1,154	18	200	92	984	788	1,772	65	3	1,840	1,840
February 2017	367	1,666	42	256	72	1,358	1,045	2,403	83	0	2,486	4,326
March 2017								0			0	4,326
April 2017								0			0	4,326
May 2017								0			0	4,326
June 2017								0			0	4,326
July 2017								0			0	4,326
August 2017								0			0	4,326
September 2017								0			0	4,326
October 2017								0			0	4,326
November 2017								0			0	4,326
December 2017								0			0	4,326
<b>TOTALS 2017</b>	<b>675</b>	<b>2,820</b>	<b>60</b>	<b>456</b>	<b>164</b>	<b>2,342</b>	<b>1,833</b>	<b>4,175</b>	<b>148</b>	<b>3</b>	<b>4,326</b>	
ITINERATE			LOCAL									YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2016	386	1,367	8	206	30	1,073	924	1,997	186	5	2,188	2,188
February 2016	393	1,490	32	316	48	1,326	953	2,279	166	0	2,445	4,633
March 2016	711	1,856	45	214	76	1,540	1,362	2,902	113	41	3,056	7,689
April 2016	747	1,966	30	218	14	1,402	1,573	2,975	126	44	3,145	10,834
May 2016	569	1,883	24	299	36	1,399	1,412	2,811	126	48	2,985	13,819
June 2016	441	1,996	31	286	42	1,607	1,189	2,796	132	22	2,950	16,769
July 2016	490	2,317	21	330	18	1,870	1,306	3,176	22	26	3,224	19,993
August 2016	461	1,818	18	285	52	1,485	1,149	2,634	60	31	2,725	22,718
September 2016	424	1,526	24	184	51	1,070	1,139	2,209	54	15	2,278	24,996
October 2016	340	1,501	17	160	12	1,042	988	2,030	46	0	2,076	27,072
November 2016	463	1,725	21	108	37	1,112	1,242	2,354	68	3	2,425	29,497
December 2016	337	1,100	16	119	40	750	862	1,612	190	8	1,810	31,307
<b>TOTALS 2016</b>	<b>5,762</b>	<b>20,545</b>	<b>287</b>	<b>2,725</b>	<b>456</b>		<b>14,099</b>	<b>29,775</b>	<b>1,289</b>	<b>243</b>	<b>31,307</b>	
ITINERATE			LOCAL									YTD Total
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2015	485	1,201	26	282	26	1,044	976	2,020	67	8	2,095	2,095
February 2015	408	1,257	16	448	26	1,232	923	2,155	69	14	2,238	4,333
March 2015	449	1,478	41	230	62	1,109	1,151	2,260	173	51	2,484	6,817
April 2015	598	2,010	48	380	58	1,489	1,605	3,094	183	57	3,334	10,151
May 2015	679	2,274	27	466	26	1,839	1,633	3,472	135	57	3,664	13,815
June 2015	520	2,092	19	482	27	1,817	1,323	3,140	224	52	3,416	17,231
July 2015	503	2,337	22	308	20	1,741	1,449	3,190	187	61	3,438	20,669
August 2015	474	1,910	36	400	66	1,800	1,086	2,886	196	58	3,140	23,809
September 2015	425	1,627	13	288	26	1,203	1,176	2,379	156	39	2,574	26,383
October 2015	509	1,786	65	224	60	1,232	1,366	2,598	165	41	2,804	29,187
November 2015	488	1,539	19	249	4	1,076	1,223	2,299	200	43	2,542	31,729
December 2015	340	1,250	14	250	22	1,044	832	1,876	210	9	2,095	33,824
<b>TOTALS 2015</b>	<b>5,878</b>	<b>20,761</b>	<b>346</b>	<b>4,007</b>	<b>423</b>	<b>16,626</b>	<b>14,743</b>	<b>31,369</b>	<b>1,965</b>	<b>490</b>	<b>33,824</b>	



