



AGENDA
AIRPORTS BOARD
Thursday, November 19, 2015
1:30 p.m.

Beaufort County Government Center - Council Chambers

NO AUDIO/VIDEO WILL BE AVAILABLE AT THE HILTON HEAD ISLAND LIBRARY

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT November 19, 2015 AGENDA
4. MOTION TO ACCEPT October 15, 2015 MINUTES ([backup](#))
5. PUBLIC COMMENT - Limited to Three Minutes Each Person
6. LADY'S ISLAND AIRPORT REPORT – Jon Rembold ([backup](#))
7. HILTON HEAD ISLAND AIRPORT REPORT – Jon Rembold ([backup](#))
8. PROJECT SCHEDULE UPDATE – Judy Elder
9. DIRECTOR'S REPORT - Jon Rembold
10. NEW BUSINESS – Jon Rembold
11. UNFINISHED BUSINESS
 - Rules and Regulations, Minimum Commercial Standards
 - Avigation Easements
12. PUBLIC COMMENT - Limited to Three Minutes Each Person
13. FUTURE MEETINGS - The next meeting will be held on December 17, 2015 at 1:30 PM at Hilton Head Island Town Hall Council Chambers
14. ADJOURNMENT



AIRPORTS BOARD

October 15, 2015

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday, October 15, 2015 at 1:30 p.m. in the Council Chambers at the Town of Hilton Head Island. Vice-Chairman Allan Rae called the meeting to order and led the attendees in the Pledge of Allegiance.

Vice-Chairman Rae introduced and welcomed the two new board members; Gerry Costa and Blakely Williams.

ATTENDANCE

Airports Board Members: Jim Buckley, Gerry Costa, Allan Rae, Leslie Adlam, Will Dopp, Anne Esposito and Blakely Williams (Absent: Rich Sells, Gregory Viventi, Dan Ahern and Wally Wallace).

County Staff: Jon Rembold, Airports Director, Renee' Ford, Administrative Assistant, Beaufort County Councilman, Steve Fobes, and Town of Hilton Head Island Councilman, John McCann.

Public: Judy Elder - Talbert & Bright; Residents – Jim Webb, Ron Smetek, Jim Croley and Joe Zimmerman.

MOTION TO ACCEPT AGENDA

Motion: It was moved by Mr. Buckley, seconded by Mr. Dopp that the October 15, 2015 agenda be approved. The vote was: FOR – Gerry Costa, James Buckley, Allan Rae, Will Dopp, Anne Esposito, Leslie Adlam and Blakely Williams. AGAINST – None. ABSENT: Rich Sells, Dan Ahern, Greg Viventi and Wally Wallace MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Buckley, seconded by Ms. Esposito that the September 17, 2015 minutes be approved. The vote was: FOR – Gerry Costa, James Buckley, Allan Rae, Will Dopp, Anne Esposito, Leslie Adlam and Blakely Williams. AGAINST – None. ABSENT: Rich Sells, Dan Ahern, Greg Viventi and Wally Wallace. MOTION PASSED.

PUBLIC COMMENTS – None.

LADY'S ISLAND AIRPORT REPORT

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for September 2015; low numbers due to weather, but better than last year.

HILTON HEAD ISLAND AIRPORT REPORT

Mr. Rembold gave the fuel, tower and operations reports for September 2015. Numbers were low due to weather.

Mr. Buckley asked one of the charts reflect Military number and Local MIL what is the difference? Mr. Rembold stated he would have to see the chart. Mr. Rembold and Mr. Buckley will discuss after meeting.

PROJECT SCHEDULE UPDATE

Mr. Rembold along with Ms. Elder reviewed the project schedule updates.

LADY'S ISLAND PROJECT SCHEDULE

- **Lady's Island RWY 07 Obstruction Removal** – south end on Lady's Island; Trial was held the week of 28 September, it was completed and the jury found in our favor the monetary amount that we proposed; the appraisal amount was in fact what was compensated to the land owner. FAA will participate in the compensation. Due to the re-trial, we have to redo the surveys and update the aviation easements. Also, there are new property owners and trees have grown; must notify new property owners and have them to sign the easement. Advertise 12/15/15, Open Bids – 1/15/16, Construction Start – 3/15/16. Approximately 3 month construction.

Mr. Dopp asked if there is a possibility of an appeal on the trial. Mr. Rembold stated the other side indicated it was final; did not expect an appeal.

Mr. Rae asked if the dates will change again. Mr. Rembold indicated the dates are good; it was a change from the last meeting.

- **RWY 07/25 RSA, Parallel Taxiway, Apron, Fuel Farm Relo EA** – Ms. Elder reported on the Advertise for hearing: two things we are waiting for; (1) is the National Fishery accepting the essential fishery habitat reports and (2) determining the impact to the marsh on both ends of the runways. Expect the Advertise for Hearing to be on schedule.

HILTON HEAD PROJECT SCHEDULE

- **REILS Relocation (FAA Project)** – FAA is working on replacing the REILS. RWY 03 is complete; they were able to relocate those out of the RSA. 21 REILS are NOTAM'd out because those will be replaced after the TWY project is complete. New REILS will not be installed until that phase of the TWY A project is completed.
- **RWY 21 Off Airport Trees** – Ms. Elder reported bids were opened October 8th; currently verifying the bids, need additional information from contractor, will give results to Mr. Rembold. Construction should start circa December 2015-January 2016.

Mr. Dopp asked if the bids were in the "ball park". Ms. Elder response was yes.

Mr. Buckley asked, what is the construction time on RWY 03, with a construction date of 10/29/15. Ms. Elder stated its 120 days; it is in the contract. Contractor hopes to have it completed before the 120 days; same for the North End.

Mr. Rae asked if the construction start date for RWY 21 will change due to the construction start date for RWY 03 was pushed back. Ms. Elder responded by stating it is possible for RWY 21 construction start date to be pushed to January 2016.

- **RWY 03 Off Airport Trees** – Had the pre-construction meeting but due to the flooding, the contractor, which is out of Sumter, had to push construction start date back to circa October 29, 2015.
- **Avigation Easement** – Mr. Rembold reported the County has had some correspondence with St. James Baptist Church. The county attorney and avigation easement attorney are working on the documents with St. James Baptist Church. Should have an update in a couple of weeks.
- **Palmetto Hall** – The county sent the Memorandum of Understanding (MOU) in September; haven't heard back. The county sent a follow up letter circa October 14th to the president of the POA asking for action on the MOU and a signed avigation easement. The deadline is Tuesday, October 20th, if we do not have a signed document by then, the county will file for a "condemnation" and move forward with the schedule to keep in line with the FAA project.

Mr. Rae asked, if there was an understanding of the MOU. Mr. Rembold stated the understanding was from County council and Town council and sent to Palmetto Hall. Mr. Rembold reiterated neither he nor the deputy administrator has heard back from Palmetto Hall.

- **TWY A/Replacement Ramp + Tree Removal and RTR Relocation** – Ms. Elder reported we are on schedule. Estimated start date is mid-November, but due to holidays, the date may change slightly. Estimating 12 months for construction.
- **RWY extension and TWY F** – Moving forward, have received comments from Army Corps of Engineers and DHEC; Talbert & Bright are working on responding to comments. Once responses are turned in they have 6 to 9 months to sign the permit.

Mr. Rae asked will the commercial flights be affected by the construction on TWY A. Mr. Rembold replied by stating the commercial flights use TWY F (western taxiway) they will not be affected. Pre-construction meeting will be held October 30th; afterwards Mr. Rembold will meet with the hangar owners to inform them if/how they will be affected.

Mr. Dopp asked if there was a reasonable alternative for hangar owners. Mr. Rembold mentioned the possibility of ramp parking, but beyond that, he reiterated the contractor could suggest alternatives.

Mr. Rembold was happy to announce FAA has awarded the Hilton Head Airport a \$13 million grant; we received excellent press. Rusty Nealis and Larry Clark from FAA Atlanta worked hard to get the funds. Mr. Nealis was able to get the funds needed for Hilton Head Airport; FAA looks at HXD as a key project - they would like to see the projects completed.

Mr. Dopp noticed the Island Packet announced US Airways was switching over to American Airlines. Did we expect any schedule changes or aircraft changes? Mr. Rembold was not aware of any changes except the rebranding inside the terminal. We will have to wait and see. Mr. Dopp asked if we were still dealing with the same people at Piedmont. Mr. Rembold replied, yes; personnel have not changed.

Mr. Buckley asked about the schedule for RWY 03; does the 120 days allow for holidays. Is there a schedule in the contract showing which holidays? Mr. Rembold response was there are some allowances in the contract due to the upcoming winter season & holidays to adjust the schedule.

DIRECTOR'S REPORT

Mr. Rembold reported the Localizer DME is operational. Passed the flight check and overtime for the tower staff has been cancelled.

Mr. Rembold reported on his **speaking engagement at Osher Life Long Learning Institute (OLLI)**. OLLI is offered through USBC; it's an educational opportunity for citizens who are interested in learning various topics. This Fall there is an aviation bundle being offered. The other instructors are Wally Wallace and Dan Ahern who teach North of the Broad on pilot specifics. Mr. Rembold spoke to approximately 20/25 people, for 2 hours; presented our mission; reported on the operation of the airport; great Q&A.

Mr. Buckley asked where the class was held. Mr. Rembold stated near Pineland Station on Hilton Head Island.

Mr. Rembold gave an update on the **Motoring Festival & Concours d'Elegance**. Moving along well; final details are being made. Board members who asked for passes received them. Everything will be on the general aviation side of the airport. The event is scheduled for October 30th & 31st.

Mr. Dopp stated he had a couple comments from hangar owners regarding the debris in the grass area. Will it be cleaned up before the event? Mr. Rembold stated the event will be in front of the T-hangars and we do need to redo the grass area; probably will not get done before the event.

Mr. Rembold report on the **National Airport Conference** held in Savannah, GA, September 21st & 22nd. It was a great conference, great opportunity to interface with other airport directors; about 300 attendees. Mr. Rembold was able to spend time with other "destination resort" type airport directors. Some of the topics were with the TSA panel and how social media can be used for security.

Josh Riley from IT department is putting together a short video about the **new website** to be presented to County council and Finance committee. Once it is presented, the next step will be to launch the new website.

NEW BUSINESS

We had two fire fighters; Eddie Buhler and David Lilly, attend the IFSAC Aircraft Rescue Fire Fighting Academy in Columbia, SC. They were able to get there and return safely before the storm. This is a live fire training course that each of our ARFF guys must attend. This helps us with our Part 139 requirements.

FAA Grant 38 Approval – Mr. Rembold was happy to announce Hilton Head Airport received a \$13 million grant for the following improvements:

- ◆ RWY 03 Obstruction Removal
- ◆ TWY A Relocation + Ramp Replacement + Tree Clearing
- ◆ Property Acquisition

Contract Award Recommendation – Mr. Rembold was going to ask the board for Contract Award recommendation but we are still dealing with the research.

UNFINISHED BUSINESS

Status on Lighting at GA Parking Area – Mr. Rembold reported Palmetto Electric has started the underground cables for the lighting at GA parking area. Once the poles are installed and inspected we will have the trees trimmed. Expect to be completed by the time the Motoring Festival event happens and before time changes.

PUBLIC COMMENTS

Mr. Jim Webb, resident of Palmetto Hall, spoke regarding the MOU. He stated the MOU is different than what was discussed earlier. Mr. Webb stated he forward the meeting minutes to Mr. Kubic before the MOU was drafted and didn't get a response. He stated the association responded with a letter indicating a "necessary part" of the agreement was missing. The part in question is the "incorrect engineered drawings" that were previously supplied. The association would like to meet with Talbert & Bright (if agreeable by County) and get a set of full prints. Association is not able to sign the document until they receive a full set of new prints. Mr. Buckley asked for a copy of the letter Palmetto Hall sent to Mr. Kubic.

Mr. Ron Smetek, a resident of Palmetto Hall, wanted to point out the date of the letter was sent from Palmetto Hall to the County (9/25/15); and (2) Mr. Kubic responded back to a draft MOU in September that was undated, and felt this was very unprofessional.

FUTURE MEETINGS

The next Airports Board meeting will be Thursday November 19, 2015 at 1:30 p.m. at Beaufort County Government Center Council Chambers.

ADJOURNMENT – 2:15 PM

LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	YTD Total Flow	Total Flight Ops	YTD Flight Ops
2015							
January		2,293	2,086	4,379	4,379	1,122	1,122
February		1,885	3,004	4,889	9,268	1,069	2,191
March		2,460	5,987	8,447	17,715	1,998	4,189
April		3,293	8,846	12,139	29,854	2,349	6,538
May		3,592	6,447	10,039	39,893	2,113	8,651
June		2,076	3,674	5,750	45,643	1,119	9,770
July		3,453	2,177	5,630	51,273	1,043	10,813
August		2,692	3,002	5,694	56,967	1,028	11,841
September		2,233	2,935	5,168	62,135	1,105	12,946
October		3,307	5,277	8,584	70,719	2,010	14,956
November							
December							
2015 Totals							
2014							
January		2,370	1,573	3,943	3,943	981	981
February		2,146	2,085	4,231	8,174	968	1,949
March		3,181	4,421	7,602	15,776	1,846	3,795
April		3,097	4,803	7,900	23,676	1,916	5,711
May		3,415	3,837	7,252	30,928	1,710	7,421
June		2,022	2,721	4,743	35,671	1,042	8,463
July		2,884	3,252	6,136	41,807	1,294	9,757
August		2,165	3,692	5,857	47,664	1,188	10,945
September		1,980	3,118	5,098	52,762	1,088	12,033
October		3,389	4,940	8,329	61,091	1,974	14,007
November		2,689	5,147	7,836	68,927	1,822	15,829
December		2,187	3,330	5,517	74,444	1,106	16,935
2014 Totals		31,525	42,919	74,444		16,935	107,826
2013							
January		2,393	2,682	5,075	5,075	1,010	1,010
February		2,831	2,798	5,629	10,704	1,102	2,112
March		4,804	4,019	8,823	19,527	2,005	4,117
April		3,682	4,505	8,187	27,714	1,954	6,071
May		3,402	2,862	6,264	33,978	1,249	7,320
June		2,601	1,579	4,180	38,158	1,012	8,332
July		3,369	1,249	4,618	42,776	1,026	9,358
August		2,676	3,323	5,999	48,775	1,205	10,563

LADY'S ISLAND AIRPORT OPERATIONS REPORT

September		3,598	2,599	6,197	54,972	1,582	12,145
October		4,191	3,421	7,612	62,584	1,834	13,979
November		2,465	4,240	6,705	69,289	1,179	15,158
December		2,314	3,147	5,461	74,750	1,082	16,240
2013 Totals		38,326	36,424	74,750		16,240	

HILTON HEAD ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	YTD Total Flow
2015					
January		4,850	44,370	49,220	49,220
February		5,513	51,463	56,976	106,196
March		5,694	50,635	56,329	162,525
April		9,728	86,852	96,580	259,105
May		8,408	81,019	89,427	348,532
June		11,763	97,366	109,129	457,661
July		7,059	60,679	67,738	525,399
August		7,984	65,808	73,792	599,191
September		8,446	56,467	64,913	664,104
October		7,434	59,213	66,647	730,751
November					
December					
2015 Totals					

ENPLANEMENTS/DEPLANEMENTS

OCT	10,867	6,672											
NOV	7,934												
DEC	6,496												
TOTALS	111,590	69,608											

Delta Connection/ASA began service March 17, 2007
Delta Connection/ASA suspended service November 30, 2008
Delta Connection/Mesaba began service March 2, 2009
Delta Connection/Mesaba suspended service November 2, 2009
Delta Connection/Mesaba began service March 4, 2010
Delta Connection/Mesaba suspended service November 1, 2010

HXD TOWER REPORT

ITINERATE			LOCAL								YTD Total	
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2015	485	1,201	26	282	26	1,044	976	2,020	67	8	2,095	2,095
February 2015	408	1,257	16	448	26	1,232	923	2,155	69	14	2,238	4,333
March 2015	449	1,478	41	230	62	1,109	1,151	2,260	173	51	2,484	6,817
April 2015	598	2,010	48	380	58	1,489	1,605	3,094	183	57	3,334	10,151
May 2015	679	2,274	27	466	26	1,839	1,633	3,472	135	57	3,664	13,815
June 2015	520	2,092	19	482	27	1,817	1,323	3,140	224	52	3,416	17,231
July 2015	503	2,337	22	308	20	1,741	1,449	3,190	187	61	3,438	20,669
August 2015	474	1,910	36	400	66	1,800	1,086	2,886	196	58	3,140	23,809
September 2015	425	1,627	13	288	26	1,203	1,176	2,379	156	39	2,574	26,383
October 2015	509	1,786	65	224	60	1,232	1,366	2,598	165	41	2,804	29,187
November 2015											0	
December 2015											0	
TOTALS 2015	5,050	17,972	313	3,508	397	14,506	12,688	27,194	1,555	438	29,187	

ITINERATE			LOCAL								YTD Total	
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782	1,782
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806	3,588
March 2014	635	1,432	40	78	25	825	1,385	2,210	68	53	2,331	5,919
April 2014	753	1,747	25	127	14	983	1,683	2,666	100	56	2,822	8,741
May 2014	729	1,920	24	210	25	1,332	1,576	2,908	66	56	3,030	11,771
June 2014	636	1,878	51	474	106	1,660	1,485	3,145	53	53	3,251	15,022
July 2014	720	1,804	34	411	24	1,391	1,602	2,993	72	51	3,116	18,138
August 2014	773	1,645	27	326	39	1,335	1,474	2,809	82	50	2,941	21,079
September 2014	581	1,276	25	162	48	788	1,304	2,092	82	40	2,214	23,293
October 2014	779	2,112	44	266	48	1,606	1,642	3,248	73	53	3,374	26,667
November 2014	646	1,613	39	247	36	1,228	1,353	2,581	76	26	2,683	29,350
December 2014	528	1,142	31	243	22	938	1,028	1,966	92	20	2,078	31,428
TOTALS 2014	7,476	18,849	410	2,811	473	13,636	16,381	30,017	861	550	31,428	

ITINERATE			LOCAL								YTD Total	
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	Ops
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246	2,246
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029	4,275
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767	7,042
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446	10,488
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281	13,769
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099	16,868
July 2013	652	1,889	10	178	22	1,062	1,689	2,751	62	36	2,849	19,717
August 2013	624	1,831	32	193	52	1,180	1,552	2,732	38	34	2,804	22,521
September 2013	595	1,693	27	180	79	1,145	1,429	2,574	65	36	2,675	25,196
October 2013	614	1,656	12	136	68	961	1,525	2,486	23	32	2,541	27,737
November 2013	593	1,315	11	69	35	694	1,329	2,023	16	53	2,092	29,829
December 2013	468	1,234	31	99	85	812	1,105	1,917	24	44	1,985	31,814
TOTALS 2013	7,505	20,257	259	1,957	554	12,201	18,301	30,502	846	466	31,814	