



**AGENDA  
AIRPORTS BOARD  
Thursday, October 16, 2014 – 1:30 p.m.  
Council Chambers, Administration Building  
Beaufort County Government Center  
100 Ribaut Road, Beaufort, SC**

**NO AUDIO/VIDEO WILL BE AVAILABLE AT THE HILTON HEAD ISLAND LIBRARY**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT OCTOBER 16, 2014 AGENDA
4. MOTION TO ACCEPT SEPTEMBER 18, 2014 MINUTES (**backup**)
5. PUBLIC COMMENTS - Limited to Three Minutes Each Person
6. LADY'S ISLAND AIRPORT REPORT – Jon Rembold (**backup**)
7. HILTON HEAD ISLAND AIRPORT REPORT – Jon Rembold (**backup**)
8. DIRECTOR'S REPORT – Jon Rembold
9. NEW BUSINESS: None
10. UNFINISHED BUSINESS: None
11. PUBLIC COMMENTS - Limited to Three Minutes Each Person
12. FUTURE MEETINGS  
Airports Board: The next meeting will be held on November 20, 2014 at 1:30 PM in the County Council Chambers of the Beaufort County Government Center.
13. ADJOURNMENT



# AIRPORTS BOARD

September 18, 2014

The electronic and print media were duly notified in  
Accordance with the State Freedom of Information Act

**Notification:** To view video of full discussion of this meeting please visit  
[http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

The Airports Board met on Thursday September 18, 2014 at 1:30 p.m., in the Town Council Chambers of the Hilton Head Island Town Hall. Chairman Rich Sells called the meeting to order and led the attendees in the Pledge of Allegiance.

## **ATTENDANCE**

Airports Board Members: Rich Sells, Al Spain, Will Dopp, Ron Smetek, Alan Rae, Gregory Viventi, Graham Kerr, Anne Esposito, and Carl Wedler. (Absent: Dan Ahern, Derek Gilbert and Beaufort County Liaison Councilman Stu Rodman).

County Staff: Jon Rembold, Airports Director; Councilman Rick Caporale; Councilman Steven Fobes; and Linda Wright, Administrative Assistant.

## **MOTION TO ACCEPT AGENDA**

**Motion:** It was moved by Mr. Viventi, seconded by Ms. Esposito that the September 18, 2014 agenda be approved. The vote was: FOR – Rich Sells, Al Spain, Alan Rae, Will Dopp, Ron Smetek, Gregory Viventi, Graham Kerr, Carl Wedler, and Anne Esposito. AGAINST – None. ABSENT: Dan Ahern and Derek Gilbert. MOTION PASSED.

## **MOTION TO ACCEPT MINUTES**

**Motion:** It was moved by Mr. Dopp, seconded by Mr. Viventi that the August 21, 2014 minutes be approved. The vote was: FOR – Rich Sells, Al Spain, Alan Rae, Will Dopp, Ron Smetek, Gregory Viventi, Graham Kerr, Carl Wedler, and Anne Esposito. AGAINST – None. ABSENT: Dan Ahern and Derek Gilbert. MOTION PASSED.

## **PUBLIC COMMENTS**

Mr. Bob Richardson, resident, stated the Hilton Head Island Land Trust for Ft. Howell had received a letter from the County Attorney stating that after repeated attempts to contact them the County would begin avigation condemnation proceedings. Mr. Richardson stated the Land Trust had not received any prior correspondence and therefore informed the County Attorney of this and that they needed more specific information.

Ms. Linda Hyslop, Hilton Head Island Land Trust President, concurred with Mr. Richardson's comments and gave a brief history of the fort and how the tree canopy protects it. She then distributed the County Attorney's letter and her letter of response.

**Motion:** It was moved by Mr. Smetek, seconded by Mr. Kerr that the correspondence between the Beaufort County Attorney and the Hilton Head Island Land Trust concerning avigation condemnation be made part of the Airports Board Minutes. The vote was: FOR – Rich Sells, Al Spain, Alan Rae, Will Dopp, Ron Smetek, Gregory Viventi, Graham Kerr, Carl Wedler, and Anne Esposito. AGAINST – None. ABSENT: Dan Ahern and Derek Gilbert. MOTION PASSED.

### **LADY'S ISLAND AIRPORT REPORT**

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for August.

Mr. Rembold stated an October 13<sup>th</sup> court date has been set for the avigation easements. He stated there are no changes in any of the projects.

### **HILTON HEAD ISLAND AIRPORT REPORT**

Mr. Rembold gave the tower and operations reports as well as the noise complaints for August.

Mr. Rembold stated we will be able to complete the Runway 21 On-Airport Tree Mitigation project. He said the property owners have received letters concerning the avigation condemnation for the Runway 03/21 Off-Airport Obstruction Removal project. Some of the property owners have responded so there will only be a few that will have to go through condemnation. Mr. Rembold stated there was a preconstruction meeting on August 22<sup>nd</sup> for the Runway Lighted Sign Replacement project. He stated this project should begin mid-October and finish by the end of the year. He stated there is no change on the Runway 03/21 Extension Environmental Assessment project. An updated draft version of the educational website for the Phase III Archeology Data Recovery and Public Outreach project was received this week. The video, *Finding Freedom's Home*, will be entered into the Arkhaios Film Festival on October 25<sup>th</sup>. Mr. Rembold stated the exhibit currently at the Coastal Discovery Museum may be moved to Columbia. He stated negotiations are still ongoing for the Runway 03 land acquisitions and the Taxiway A relocation and Taxiway F realignment projects are moving forward. Notice letters were sent and appraisals are underway for the Runway 21 land acquisitions. Mr. Rembold stated the work authorization approval for the Master Drainage Plan and the Runway 03 Tree Removal EA project was approved at the Finance Committee meeting on September 15<sup>th</sup> and is moving forward to the County Council meeting on September 22<sup>nd</sup>. The tree removal between the control tower and the GA ramp was approved by Finance Committee and the County Administrator has signed off on it.

In reference to the land trust discussion earlier in the meeting, Mr. Smetek asked Mr. Rembold to have Mr. Gruber to provide the following:

- Reconfirm that the tree trimming to be done on land trust property is based on the existing 4,300' runway and not on the 5,000' or 5,400' runway;
- Identify the FAA documents that spell out which slopes and which trapezoidal shapes are applicable to the work to be done on the land trust property; and
- To identify what Town LMO directives or guidance impacts what is done, or not done, with regard to the cutting or trimming of trees on the land trust property.

Mr. Sells asked if this request was in the form of a motion and Mr. Smetek stated he would make a motion.

**Motion:** It was moved by Mr. Smetek, seconded by Mr. Dopp that Mr. Rembold request the County Attorney, Mr. Gruber reconfirm that the tree trimming to be done on land trust property is based on the existing 4,300' runway and not on the 5,000' or 5,400' runway; identify the FAA documents that spell out which slopes and which trapezoidal shapes are applicable to the work to be done on the land trust property; and to identify what Town LMO directives or guidance impacts what is done, or not done, with regard to the cutting or trimming of trees on the land trust property.

Mr. Kerr stated that rather than have the Board direct the County Attorney on what information he is to provide, it would be better for the interested parties to send a letter and ask the attorney for the additional information. Mr. Smetek stated it is well within the purview of the Board to request this type of documentation be provided relative to airport operations, property and modifications. He stated it is the Board's responsibility to provide this guidance to the County Attorney, if necessary, and to advise the County Council that there appears to be some major discrepancies between what a County employee is doing and saying he is doing, and what the community is seeing. Mr. Wedler stated it could be a timing issue and that Mr. Gruber is in the process of responding to the land trust's request at this time. Mr. Smetek stated the County Attorney asserted that he sent letters to the land trust months ago and the land trust states they have never received these letters.

When the vote was called: FOR – Mr. Smetek. AGAINST – Rich Sells, Al Spain, Alan Rae, Will Dopp, Gregory Viventi, Graham Kerr, Carl Wedler, and Anne Esposito. ABSENT: Dan Ahern and Derek Gilbert. MOTION FAILED.

Mr. Dopp asked when the property owners on Beach City Road would receive their appraisals. Mr. Rembold stated this process will start any day.

Mr. Wedler asked when the terminal renovations will start at the Lady's Island Airport and if the parking lot would be addressed at the same time. Mr. Rembold stated the grant was for renovating the restrooms and should be finished in November. He stated the parking lot is part of the infrastructure project with the ALP so it is not scheduled at this time.

### **DIRECTOR'S REPORT**

Mr. Rembold stated he is in negotiations with Republic Parking to remove all of the mechanical systems and develop a kiosk based prepay system inside the terminal. He stated there would also be a mobile application for passengers to pay for more time before they return to the Airport. He said this may involve an extension of their contract.

Mr. Rembold explained the work authorization process.

Mr. Rembold stated the Part 139 inspection results were very good. He said there were a few items to be addressed, but overall everything went well.

Mr. Rembold stated there will be some upcoming RFP's coming out. These will be for: the furniture in the hold room for the passengers; a new café/restaurant/bar; and for exterior improvements on the steelwork, walls and gutters on the public facing side of the terminal.

Mr. Rembold recognized Public Works for the work they do at the Airport especially prior to the Part 139 inspection. He also expressed his appreciation to Chief Yeager for his quick response to a nose gear collapse on the runway.

Mr. Rembold stated we received a letter of appreciation from the South Carolina Aviation Association for our support and participation during aviation week.

**NEW BUSINESS**

Mr. Smetek stated that in reference to the meeting on July 23<sup>rd</sup> with the FAA it was brought up that there appeared to be significant errors in the benefit cost analysis and that they (FAA) asked the County to redo the benefit cost analysis. He said he thought the FAA had also encouraged the County to work with some of the community experts that were at the meeting. Mr. Rembold stated he was at that meeting and the County was not instructed to redo the benefit cost analysis. Mr. Smetek stated it is his understanding that a letter has been sent from the FAA instructing the County to redo the benefit cost analysis. Mr. Rembold stated no such letter has been received.

**UNFINISHED BUSINESS – None**

**PUBLIC COMMENTS CONTINUED – None**

**FUTURE MEETINGS**

The next Airports Board meeting will be Thursday October 16, 2014 at 1:30 p.m. in the County Council Chambers of the Beaufort County Government Center.

**ADJOURNMENT – 2:35 PM**

## LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2014</b>					
January		2,370	1,573	3,943	981
February		2,146	2,085	4,231	968
March		3,181	4,421	7,602	1,846
April		3,097	4,803	7,900	1,916
May		3,415	3,837	7,252	1,710
June		2,022	2,721	4,743	1,042
July		2,884	3,252	6,136	1,294
August		2,165	3,692	5,857	1,188
September					
October					
November					
December					
<b>2014 Totals</b>		<b>21,280</b>	<b>26,384</b>	<b>47,664</b>	<b>10,945</b>
		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2013</b>					
January		2,393	2,682	5,075	1,010
February		2,831	2,798	5,629	1,102
March		4,804	4,019	8,823	2,005
April		3,682	4,505	8,187	1,954
May		3,402	2,862	6,264	1,249
June		2,601	1,579	4,180	1,012
July		3,369	1,249	4,618	1,026
August		2,676	3,323	5,999	1,205
September		3,598	2,599	6,197	1,582
October		4,191	3,421	7,612	1,834
November		2,465	4,240	6,705	1,179
December		2,314	3,147	5,461	1,082
<b>2013 Totals</b>		<b>38,326</b>	<b>36,424</b>	<b>74,750</b>	<b>16,240</b>
		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2012</b>					
January		3,130	2,520	5,650	1,018
February		2,029	1,882	3,911	984
March		4,418	4,025	8,443	1,912
April		4,181	4,110	8,291	1,965
May		3,062	4,049	7,111	1,106
June		3,928	3,055	6,983	1,222
July		3,292	883	4,175	905
August		2,616	2,232	4,848	948
September		2,910	2,257	5,167	1,105
October		3,349	4,282	7,631	1,860
November		3,950	4,056	8,006	1,984
December		3,339	3,060	6,399	1,685
<b>2012 Totals</b>		<b>40,204</b>	<b>36,411</b>	<b>76,615</b>	<b>16,694</b>

**HXD TOWER REPORT**

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782	
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806	
March 2014	635	1,432	40	78	25	825	1,385	2,210	68	53	2,331	
April 2014	753	1,747	25	127	14	983	1,683	2,666	100	56	2,822	
May 2014	729	1,920	24	210	25	1,332	1,576	2,908	66	56	3,030	
June 2014	636	1,878	51	474	106	1,660	1,485	3,145	53	53	3,251	
July 2014	720	1,804	34	411	24	1,391	1,602	2,993	72	51	3,116	
August 2014	773	1,645	27	326	39	1,335	1,474	2,809	82	50	2,941	
September 2014	581	1,276	25	162	48	788	1,304	2,092	82	40	2,214	
October 2014								0			0	
November 2014								0			0	
December 2014								0			0	
<b>TOTALS 2014</b>	<b>5,523</b>	<b>13,982</b>	<b>296</b>	<b>2,055</b>	<b>367</b>	<b>9,864</b>	<b>12,358</b>	<b>22,222</b>	<b>620</b>	<b>451</b>	<b>23,293</b>	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246	
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029	
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767	
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446	
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281	
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099	
July 2013	652	1,889	10	178	22	1,062	1,689	2,751	62	36	2,849	
August 2013	624	1,831	32	193	52	1,180	1,552	2,732	38	34	2,804	
September 2013	595	1,693	27	180	79	1,145	1,429	2,574	65	36	2,675	
October 2013	614	1,656	12	136	68	961	1,525	2,486	23	32	2,541	
November 2013	593	1,315	11	69	35	694	1,329	2,023	16	53	2,092	
December 2013	468	1,234	31	99	85	812	1,105	1,917	24	44	1,985	
<b>TOTALS 2013</b>	<b>7,505</b>	<b>20,257</b>	<b>259</b>	<b>1,957</b>	<b>554</b>	<b>12,201</b>	<b>18,301</b>	<b>30,502</b>	<b>846</b>	<b>466</b>	<b>31,814</b>	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2012	555	1,572	56	155	107	1,161	1,284	2,445	53	14	2,512	
February 2012	582	1,541	64	180	158	1,174	1,351	2,525	92	20	2,637	
March 2012	678	2,030	32	254	66	1,374	1,957	3,331	126	19	3,476	
April 2012	890	2,224	29	164	42	1,176	2,173	3,349	127	19	3,495	
May 2012	772	2,248	28	170	26	1,279	1,965	3,244	125	23	3,392	
June 2012	669	1,918	22	148	24	1,103	1,678	2,781	134	35	2,950	
July 2012	695	1,761	37	220	66	1,162	1,617	2,779	88	36	2,903	
August 2012	707	1,593	25	185	26	970	1,566	2,536	64	37	2,637	
September 2012	600	1,651	28	154	83	1,092	1,424	2,516	119	38	2,673	
October 2012	699	1,573	23	112	112	1,009	1,510	2,519	126	35	2,680	
November 2012	581	1,708	43	108	96	1,043	1,493	2,536	124	56	2,716	
December 2012	489	1,274	13	159	42	873	1,099	1,972	125	56	2,153	
<b>TOTALS 2012</b>	<b>7,917</b>	<b>21,093</b>	<b>400</b>	<b>2,009</b>	<b>848</b>	<b>13,416</b>	<b>19,117</b>	<b>32,533</b>	<b>1,303</b>	<b>388</b>	<b>34,224</b>	

## ENPLANEMENTS/DEPLANEMENTS

<b>HILTON HEAD ISLAND PASSENGER ENPLANEMENTS(departures) 2004-2014</b>												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
JAN	2,985	3,520	3,540	3,145	4,206	2,510	2,539	2,847	3,421	3,232	2,725	
FEB	3,431	3,957	2,748	3,250	5,275	2,976	2,916	2,800	3,625	3,342	2,182	
MAR	5,053	6,647	5,956	6,273	8,052	5,547	6,044	5,325	5,461	5,326	4,782	
APR	6,513	7,809	6,715	8,985	7,930	6,872	7,596	6,216	6,404	5,385	5,301	
MAY	6,438	7,782	6,739	8,682	8,389	7,177	7,912	6,705	6,092	5,962	5,907	
JUN	6,111	6,814	6,140	8,638	7,819	6,771	7,947	6,138	5,792	5,249	5,337	
JUL	6,051	6,849	5,850	8,498	7,954	7,393	7,629	6,018	5,896	5,462	5,712	
AUG	6,422	6,500	5,086	8,843	7,649	6,957	7,617	5,395	6,154	5,775	5,507	
SEP	4,957	1,129	5,070	7,392	5,922	6,249	7,266	5,051	5,003	5,084	4,547	
OCT	6,115	6,632	5,794	9,230	6,882	6,601	8,314	6,038	5,219	5,376		
NOV	5,052	5,107	4,313	7,355	5,927	4,121	4,940	4,908	4,567	4,180		
DEC	3,792	3,676	3,198	4,780	2,928	2,977	3,374	3,456	3,268	3,370		
<b>TOTALS</b>	<b>62,920</b>	<b>66,422</b>	<b>61,149</b>	<b>85,071</b>	<b>78,933</b>	<b>66,151</b>	<b>74,094</b>	<b>60,897</b>	<b>60,902</b>	<b>57,743</b>	<b>42,000</b>	

<b>HILTON HEAD ISLAND PASSENGER DEPLANEMENTS(arrivals) 2004-2014</b>												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
JAN	2,810	3,177	3,253	2,887	3,591	2,308	2,228	2,532	3,003	2,868	2,523	
FEB	3,369	4,120	2,964	3,453	5,729	3,256	3,106	2,940	3,710	3,528	2,382	
MAR	5,558	7,418	6,652	7,313	8,652	5,770	6,750	5,715	6,051	6,109	5,510	
APR	7,053	7,912	6,740	9,289	8,263	7,057	8,111	6,774	6,353	5,306	5,477	
MAY	6,530	7,995	6,836	9,035	8,681	7,175	8,287	6,649	6,143	5,947	6,131	
JUN	6,419	7,649	6,465	8,961	8,110	7,055	8,716	6,317	5,973	5,572	5,887	
JUL	6,028	6,868	5,895	8,708	8,470	7,849	8,327	6,415	6,079	5,713	6,070	
AUG	6,518	6,399	5,177	8,979	7,748	6,684	7,706	5,291	6,291	6,034	5,865	
SEP	4,936	1,185	5,152	7,119	5,583	6,558	7,109	5,303	4,971	4,966	4,448	
OCT	6,102	6,654	5,832	9,068	7,243	6,699	8,135	5,816	5,433	5,604		
NOV	4,828	5,002	4,380	7,169	5,556	3,860	4,762	4,615	4,338	4,377		
DEC	3,972	3,742	3,419	5,010	3,037	3,248	3,668	3,763	3,479	3,505		
<b>TOTALS</b>	<b>64,123</b>	<b>68,121</b>	<b>62,765</b>	<b>86,991</b>	<b>80,663</b>	<b>67,519</b>	<b>76,905</b>	<b>62,130</b>	<b>61,824</b>	<b>59,529</b>	<b>44,293</b>	



## ENPLANEMENTS/DEPLANEMENTS

<b>TOTAL PASSENGER ENPLANEMENTS &amp; DEPLANEMENTS 2004-2014</b>												
	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	
JAN	5,795	6,697	6,793	6,032	7,797	4,818	4,767	5,379	6,424	6,100	5,248	
FEB	6,800	8,077	5,712	6,703	11,004	6,232	6,022	5,740	7,335	6,870	4,564	
MAR	10,611	14,065	12,608	13,586	16,704	11,317	12,794	11,040	11,512	11,435	10,292	
APR	13,566	15,721	13,455	18,274	16,193	13,929	15,707	12,990	12,757	10,691	10,778	
MAY	12,968	15,777	13,575	17,717	17,070	14,352	16,199	13,354	12,235	11,909	12,038	
JUN	12,530	14,463	12,605	17,599	15,929	13,826	16,663	12,455	11,765	10,821	11,224	
JUL	12,079	13,717	11,745	17,206	16,424	15,242	15,956	12,433	11,975	11,175	11,782	
AUG	12,940	12,899	10,263	17,822	15,397	13,641	15,323	10,686	12,445	11,809	11,372	
SEP	9,893	2,314	10,222	14,511	11,505	12,807	14,375	10,354	9,974	10,050	8,995	
OCT	12,217	13,286	11,626	18,298	14,125	13,300	16,449	11,854	10,652	10,980		
NOV	9,880	10,109	8,693	14,524	11,483	7,981	9,702	9,523	8,905	8,557		
DEC	7,765	7,418	6,617	9,790	5,965	6,225	7,042	7,219	6,747	6,875		
<b>TOTALS</b>	<b>127,044</b>	<b>134,543</b>	<b>123,914</b>	<b>172,062</b>	<b>159,596</b>	<b>133,670</b>	<b>150,999</b>	<b>123,027</b>	<b>122,726</b>	<b>117,272</b>	<b>86,293</b>	

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010