



## AGENDA AIRPORTS BOARD

Thursday, September 18, 2014 – 1:30 p.m.  
Hilton Head Island Town Hall – Town Council Chambers  
One Town Center Court, Hilton Head Island, SC 29928

**NO AUDIO/VIDEO WILL BE AVAILABLE AT THE HILTON HEAD ISLAND LIBRARY**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT SEPTEMBER 18, 2014 AGENDA
4. MOTION TO ACCEPT AUGUST 21, 2014 MINUTES (**backup**)
5. PUBLIC COMMENTS - Limited to Three Minutes Each Person
6. LADY'S ISLAND AIRPORT REPORT – Jon Rembold (**backup**)
7. HILTON HEAD ISLAND AIRPORT REPORT – Jon Rembold (**backup**)
8. DIRECTOR'S REPORT – Jon Rembold
  - A. Republic Parking Contract
  - B. Work Authorization Approval Process
9. NEW BUSINESS: None
10. UNFINISHED BUSINESS: None
11. PUBLIC COMMENTS - Limited to Three Minutes Each Person
12. FUTURE MEETINGS

Airports Board: The next meeting will be held on October 16, 2014 at 1:30 PM in the County Council Chambers of the Beaufort County Government Center.
13. ADJOURNMENT



# AIRPORTS BOARD

August 21, 2014

The electronic and print media were duly notified in  
Accordance with the State Freedom of Information Act

**Notification:** To view video of full discussion of this meeting please visit  
[http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

The Airports Board met on Thursday August 21, 2014 at 1:30 p.m., in the Council Chambers of the Beaufort County Government Center. Chairman Rich Sells called the meeting to order and led the attendees in the Pledge of Allegiance.

## **ATTENDANCE**

Airports Board Members: Rich Sells, Al Spain, Will Dopp, Ron Smetek, Dan Ahern, Gregory Viventi, Graham Kerr, Anne Esposito, Carl Wedler, and Derek Gilbert. (Absent: Alan Rae and Beaufort County Liaison Councilman Stu Rodman).

County Staff: Jon Rembold, Airports Director; Alicia Holland, Beaufort County Chief Financial Officer; Josh Gruber, Beaufort County Attorney; Councilman Rick Caporale; Councilman Steven Fobes; and Linda Wright, Administrative Assistant.

## **MOTION TO ACCEPT AGENDA**

**Motion:** It was moved by Mr. Kerr, seconded by Mr. Spain that the August 21, 2014 agenda be approved. The vote was: FOR – Rich Sells, Al Spain, Will Dopp, Ron Smetek, Dan Ahern, Gregory Viventi, Graham Kerr, Carl Wedler, Derek Gilbert and Anne Esposito. AGAINST – None. ABSENT: Alan Rae. MOTION PASSED.

## **MOTION TO ACCEPT MINUTES**

**Motion:** It was moved by Mr. Dopp, seconded by Mr. Viventi that the July 17, 2014 minutes be approved. The vote was: FOR – Rich Sells, Al Spain, Will Dopp, Ron Smetek, Dan Ahern, Gregory Viventi, Graham Kerr, Carl Wedler, Derek Gilbert and Anne Esposito. AGAINST – None. ABSENT: Alan Rae. MOTION PASSED.

**PUBLIC COMMENTS** - None

## **LAND ACQUISITION PROCESS**

Beaufort County Attorney, Josh Gruber explained the land acquisition process at both Airports. Mr. Gruber stated that since these projects are funded through the FAA we have to comply with the federal eminent domain guidelines.

## **AIRPORT FINANCIALS**

Alicia Holland, Beaufort County Chief Financial Officer, presented the preliminary financial statements for both Airports. She stated they are in the process of closing out FY-14 and the auditors are in the process of conducting the external audits. She stated they should have the final numbers sometime in November.

## **LADY'S ISLAND AIRPORT REPORT**

Mr. Rembold reported on the fuel sales and operations for the Lady's Island Airport for July.

Mr. Rembold stated an October 13<sup>th</sup> court date has been set for the avigation easements. He stated the Parallel Taxiway and the Runway Safety Area projects are moving forward.

## **HILTON HEAD ISLAND AIRPORT REPORT**

Mr. Rembold gave the tower and operations reports as well as the noise complaints for July.

Mr. Rembold stated they are trying to resolve the issues with the Runway 21 On-Airport Tree Mitigation project. He said they are working on the environmental assessment and avigation easements for the tree removal of the Runway 03/21 Off-Airport Obstruction Removal project. Mr. Rembold stated there will be a preconstruction meeting on August 22<sup>nd</sup> for the Runway Lighted Sign Replacement project. He stated we are still waiting on the FAA to sign off on the Finding of No Significant Impact for the Runway 03/21 Extension Environmental Assessment project. Mr. Rembold stated the Phase III Archeology Data Recovery and Public Outreach project is moving forward on schedule and there is still a lot to do with the land acquisition for Runway 03. He stated the taxiway projects are still in the design phase. Mr. Rembold stated approvals are pending for the Master Drainage Plan, the Tree Removal between ATCT and GA Ramp, and the Runway 03 Tree Removal EA projects.

## **DIRECTOR'S REPORT**

Mr. Rembold stated marketing was done for National Aviation Week and SC Aviation Week including news segments, commercials and other media releases.

Mr. Rembold stated the budget given to the Board members back in March is the one that was approved and being used, but may be adjusted later.

Mr. Rembold briefed the Board on the meeting with the FAA, county staff and representatives from Palmetto Hall Plantation and Port Royal Plantation that was held in Atlanta on August 23, 2014. He stated there were two main points of the meeting. He said the first was that the FAA reiterated their solid position that our projects are justified and eligible for their funding support. Mr. Rembold stated the second point was that both of the communities agreed that they do not object to the runway safety projects we are working on. Mr. Smetek asked if minutes were taken at this meeting and Mr. Rembold stated he did not have any as the County was invited as a guest.

Mr. Rembold showed pictures of the Aviation Week proclamation, Friends of the Airport painting the rocking chairs at Hilton Head Island Airport and the sculpture dedication.

Mr. Dopp reminded everyone that the ATAX applications open Monday August 25<sup>th</sup> and close on September 22<sup>nd</sup> in case they wanted to submit an application for Air Days.

### **NEW BUSINESS**

#### 1. Department of Board Members – Rich Sells

Mr. Sells asked if anyone wanted to comment on the article in a community news letter that had been written by one of the Airports Board members. After hearing from some of the Board members, it was the consensus of most members that; the language was disappointing; that members are to represent the greater Board when addressing the public either in writing or while speaking; and that the Board members do not have constituents. The Chairman closed the conversation by requesting a continued collegial approach to Board activities.

### **UNFINISHED BUSINESS** – None

### **PUBLIC COMMENTS CONTINUED**

1. Jim Webb, a resident of Palmetto Hall, stated everyone on the island is interested in the Airport. He then read an article from the Island Packet concerning the runway extension and he questioned the accuracy of the article.

### **FUTURE MEETINGS**

The next Airports Board meeting will be Thursday September 18, 2014 at 1:30 p.m. in the Hilton Head Island Town Council Chambers.

### **ADJOURNMENT** – 2:40 PM

## LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2014</b>					
January		2,370	1,573	3,943	981
February		2,146	2,085	4,231	968
March		3,181	4,421	7,602	1,846
April		3,097	4,803	7,900	1,916
May		3,415	3,837	7,252	1,710
June		2,022	2,721	4,743	1,042
July		2,884	3,252	6,136	1,294
August		2,165	3,692	5,857	1,188
September					
October					
November					
December					
<b>2014 Totals</b>		<b>21,280</b>	<b>26,384</b>	<b>47,664</b>	<b>10,945</b>
		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2013</b>					
January		2,393	2,682	5,075	1,010
February		2,831	2,798	5,629	1,102
March		4,804	4,019	8,823	2,005
April		3,682	4,505	8,187	1,954
May		3,402	2,862	6,264	1,249
June		2,601	1,579	4,180	1,012
July		3,369	1,249	4,618	1,026
August		2,676	3,323	5,999	1,205
September		3,598	2,599	6,197	1,582
October		4,191	3,421	7,612	1,834
November		2,465	4,240	6,705	1,179
December		2,314	3,147	5,461	1,082
<b>2013 Totals</b>		<b>38,326</b>	<b>36,424</b>	<b>74,750</b>	<b>16,240</b>
		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2012</b>					
January		3,130	2,520	5,650	1,018
February		2,029	1,882	3,911	984
March		4,418	4,025	8,443	1,912
April		4,181	4,110	8,291	1,965
May		3,062	4,049	7,111	1,106
June		3,928	3,055	6,983	1,222
July		3,292	883	4,175	905
August		2,616	2,232	4,848	948
September		2,910	2,257	5,167	1,105
October		3,349	4,282	7,631	1,860
November		3,950	4,056	8,006	1,984
December		3,339	3,060	6,399	1,685
<b>2012 Totals</b>		<b>40,204</b>	<b>36,411</b>	<b>76,615</b>	<b>16,694</b>

**HXD TOWER REPORT**

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782	
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806	
March 2014	635	1,432	40	78	25	825	1,385	2,210	68	53	2,331	
April 2014	753	1,747	25	127	14	983	1,683	2,666	100	56	2,822	
May 2014	729	1,920	24	210	25	1,332	1,576	2,908	66	56	3,030	
June 2014	636	1,878	51	474	106	1,660	1,485	3,145	53	53	3,251	
July 2014	720	1,804	34	411	24	1,391	1,602	2,993	72	51	3,116	
August 2014	773	1,645	27	326	39	1,335	1,474	2,809	82	50	2,941	
September 2014								0			0	
October 2014								0			0	
November 2014								0			0	
December 2014								0			0	
<b>TOTALS 2014</b>	<b>4,942</b>	<b>12,706</b>	<b>271</b>	<b>1,893</b>	<b>319</b>	<b>9,076</b>	<b>11,054</b>	<b>20,130</b>	<b>538</b>	<b>411</b>	<b>21,079</b>	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246	
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029	
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767	
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446	
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281	
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099	
July 2013	652	1,889	10	178	22	1,062	1,689	2,751	62	36	2,849	
August 2013	624	1,831	32	193	52	1,180	1,552	2,732	38	34	2,804	
September 2013	595	1,693	27	180	79	1,145	1,429	2,574	65	36	2,675	
October 2013	614	1,656	12	136	68	961	1,525	2,486	23	32	2,541	
November 2013	593	1,315	11	69	35	694	1,329	2,023	16	53	2,092	
December 2013	468	1,234	31	99	85	812	1,105	1,917	24	44	1,985	
<b>TOTALS 2013</b>	<b>7,505</b>	<b>20,257</b>	<b>259</b>	<b>1,957</b>	<b>554</b>	<b>12,201</b>	<b>18,301</b>	<b>30,502</b>	<b>846</b>	<b>466</b>	<b>31,814</b>	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2012	555	1,572	56	155	107	1,161	1,284	2,445	53	14	2,512	
February 2012	582	1,541	64	180	158	1,174	1,351	2,525	92	20	2,637	
March 2012	678	2,030	32	254	66	1,374	1,957	3,331	126	19	3,476	
April 2012	890	2,224	29	164	42	1,176	2,173	3,349	127	19	3,495	
May 2012	772	2,248	28	170	26	1,279	1,965	3,244	125	23	3,392	
June 2012	669	1,918	22	148	24	1,103	1,678	2,781	134	35	2,950	
July 2012	695	1,761	37	220	66	1,162	1,617	2,779	88	36	2,903	
August 2012	707	1,593	25	185	26	970	1,566	2,536	64	37	2,637	
September 2012	600	1,651	28	154	83	1,092	1,424	2,516	119	38	2,673	
October 2012	699	1,573	23	112	112	1,009	1,510	2,519	126	35	2,680	
November 2012	581	1,708	43	108	96	1,043	1,493	2,536	124	56	2,716	
December 2012	489	1,274	13	159	42	873	1,099	1,972	125	56	2,153	
<b>TOTALS 2012</b>	<b>7,917</b>	<b>21,093</b>	<b>400</b>	<b>2,009</b>	<b>848</b>	<b>13,416</b>	<b>19,117</b>	<b>32,533</b>	<b>1,303</b>	<b>388</b>	<b>34,224</b>	

## ENPLANEMENTS/DEPLANEMENTS

<b>HILTON HEAD ISLAND PASSENGER ENPLANEMENTS(departures) 2004-2014</b>												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
JAN	2,985	3,520	3,540	3,145	4,206	2,510	2,539	2,847	3,421	3,232	2,725	
FEB	3,431	3,957	2,748	3,250	5,275	2,976	2,916	2,800	3,625	3,342	2,182	
MAR	5,053	6,647	5,956	6,273	8,052	5,547	6,044	5,325	5,461	5,326	4,782	
APR	6,513	7,809	6,715	8,985	7,930	6,872	7,596	6,216	6,404	5,385	5,301	
MAY	6,438	7,782	6,739	8,682	8,389	7,177	7,912	6,705	6,092	5,962	5,907	
JUN	6,111	6,814	6,140	8,638	7,819	6,771	7,947	6,138	5,792	5,249	5,337	
JUL	6,051	6,849	5,850	8,498	7,954	7,393	7,629	6,018	5,896	5,462	5,712	
AUG	6,422	6,500	5,086	8,843	7,649	6,957	7,617	5,395	6,154	5,775	5,507	
SEP	4,957	1,129	5,070	7,392	5,922	6,249	7,266	5,051	5,003	5,084		
OCT	6,115	6,632	5,794	9,230	6,882	6,601	8,314	6,038	5,219	5,376		
NOV	5,052	5,107	4,313	7,355	5,927	4,121	4,940	4,908	4,567	4,180		
DEC	3,792	3,676	3,198	4,780	2,928	2,977	3,374	3,456	3,268	3,370		
<b>TOTALS</b>	<b>62,920</b>	<b>66,422</b>	<b>61,149</b>	<b>85,071</b>	<b>78,933</b>	<b>66,151</b>	<b>74,094</b>	<b>60,897</b>	<b>60,902</b>	<b>57,743</b>	<b>37,453</b>	

<b>HILTON HEAD ISLAND PASSENGER DEPLANEMENTS(arrivals) 2004-2014</b>												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
JAN	2,810	3,177	3,253	2,887	3,591	2,308	2,228	2,532	3,003	2,868	2,523	
FEB	3,369	4,120	2,964	3,453	5,729	3,256	3,106	2,940	3,710	3,528	2,382	
MAR	5,558	7,418	6,652	7,313	8,652	5,770	6,750	5,715	6,051	6,109	5,510	
APR	7,053	7,912	6,740	9,289	8,263	7,057	8,111	6,774	6,353	5,306	5,477	
MAY	6,530	7,995	6,836	9,035	8,681	7,175	8,287	6,649	6,143	5,947	6,131	
JUN	6,419	7,649	6,465	8,961	8,110	7,055	8,716	6,317	5,973	5,572	5,887	
JUL	6,028	6,868	5,895	8,708	8,470	7,849	8,327	6,415	6,079	5,713	6,070	
AUG	6,518	6,399	5,177	8,979	7,748	6,684	7,706	5,291	6,291	6,034	5,865	
SEP	4,936	1,185	5,152	7,119	5,583	6,558	7,109	5,303	4,971	4,966		
OCT	6,102	6,654	5,832	9,068	7,243	6,699	8,135	5,816	5,433	5,604		
NOV	4,828	5,002	4,380	7,169	5,556	3,860	4,762	4,615	4,338	4,377		
DEC	3,972	3,742	3,419	5,010	3,037	3,248	3,668	3,763	3,479	3,505		
<b>TOTALS</b>	<b>64,123</b>	<b>68,121</b>	<b>62,765</b>	<b>86,991</b>	<b>80,663</b>	<b>67,519</b>	<b>76,905</b>	<b>62,130</b>	<b>61,824</b>	<b>59,529</b>	<b>39,845</b>	

## ENPLANEMENTS/DEPLANEMENTS

<b>TOTAL PASSENGER ENPLANEMENTS &amp; DEPLANEMENTS 2004-2014</b>												
	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	
JAN	5,795	6,697	6,793	6,032	7,797	4,818	4,767	5,379	6,424	6,100	5,248	
FEB	6,800	8,077	5,712	6,703	11,004	6,232	6,022	5,740	7,335	6,870	4,564	
MAR	10,611	14,065	12,608	13,586	16,704	11,317	12,794	11,040	11,512	11,435	10,292	
APR	13,566	15,721	13,455	18,274	16,193	13,929	15,707	12,990	12,757	10,691	10,778	
MAY	12,968	15,777	13,575	17,717	17,070	14,352	16,199	13,354	12,235	11,909	12,038	
JUN	12,530	14,463	12,605	17,599	15,929	13,826	16,663	12,455	11,765	10,821	11,224	
JUL	12,079	13,717	11,745	17,206	16,424	15,242	15,956	12,433	11,975	11,175	11,782	
AUG	12,940	12,899	10,263	17,822	15,397	13,641	15,323	10,686	12,445	11,809	11,372	
SEP	9,893	2,314	10,222	14,511	11,505	12,807	14,375	10,354	9,974	10,050		
OCT	12,217	13,286	11,626	18,298	14,125	13,300	16,449	11,854	10,652	10,980		
NOV	9,880	10,109	8,693	14,524	11,483	7,981	9,702	9,523	8,905	8,557		
DEC	7,765	7,418	6,617	9,790	5,965	6,225	7,042	7,219	6,747	6,875		
<b>TOTALS</b>	<b>127,044</b>	<b>134,543</b>	<b>123,914</b>	<b>172,062</b>	<b>159,596</b>	<b>133,670</b>	<b>150,999</b>	<b>123,027</b>	<b>122,726</b>	<b>117,272</b>	<b>77,298</b>	

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010