



AGENDA  
AIRPORTS BOARD  
Thursday, April 10, 2014  
1:30 p.m.  
Council Chambers, Administration Building  
Beaufort County Government Center  
100 Ribaut Road, Beaufort

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ELECTION OF CHAIRMAN AND VICE CHAIRMAN
4. MOTION TO ACCEPT APRIL 10, 2014 AGENDA
5. MOTION TO ACCEPT MARCH 20, 2014 MINUTES (**backup**)
6. GUEST INTRODUCTIONS
7. PUBLIC COMMENT - Limited to Three Minutes Each Person
8. CHAIRMAN'S REMARKS
9. BEAUFORT COUNTY AIRPORT REPORT (LADY'S ISLAND AIRPORT)
  - A. Fuel Sales - Joel Phillips (**backup**)
  - B. Projects Update – Jon Rembold
10. HILTON HEAD ISLAND AIRPORT REPORT
  - A. Tower Report – Larry Yeager (**backup**)
  - B. Operations Report – Larry Yeager (**backup**)
  - C. Noise Complaints & Traffic Counters – Larry Yeager
  - D. Projects Update – Jon Rembold
11. COMMITTEE REPORTS
  - A. Lady's Island Airport Operations - Graham Kerr
  - B. Hilton Head Island Airport Operations - Will Dopp



12. DIRECTOR'S REPORT – Jon Rembold

13. NEW BUSINESS: None

14. UNFINISHED BUSINESS: None

15. PUBLIC COMMENT - Limited to Three Minutes Each Person

16. FUTURE MEETINGS

Airports Board: The next meeting will be held on May 15, 2014 at 1:30 PM in the County Council Chambers of the Beaufort County Government Center.

17. ADJOURNMENT



# AIRPORTS BOARD

March 20, 2014

The electronic and print media were duly notified in  
Accordance with the State Freedom of Information Act

**Notification:** To view video of full discussion of this meeting please visit  
[http://beaufort.granicus.com/ViewPublisher.php?view\\_id=2](http://beaufort.granicus.com/ViewPublisher.php?view_id=2)

The Airports Board met on Thursday March 20, 2014 at 1:30 p.m., in the Council Chambers of the Beaufort County Government Center. Temporary Chairman Graham Kerr called the meeting to order and led the attendees in the Pledge of Allegiance.

## **ATTENDANCE**

Airports Board Members: Anne Esposito, Al Spain, Will Dopp, Rich Sells, Ron Smetek, Dan Ahern, Gregory Viventi, Carl Wedler, Graham Kerr, Councilman Stu Rodman, Beaufort County Liaison and Councilman John McCann, Town of Hilton Head Island Liaison. (Absent: Derek Gilbert and Ross Sanders)

County Staff: Jon Rembold, Airports Director; Councilman Rick Caporale; Councilman Steven Fobes; Joel Phillips, Beaufort County Airport Supervisor; Larry Yeager, Chief of Operations; and Linda Wright, Administrative Assistant.

Public: Brian Salyers, Talbert & Bright; Jim Webb, Resident; Joe Zimmerman, Resident; Bob Richardson, Resident; and Zach Murdock, Island Packet.

## **MOTION TO ACCEPT AGENDA**

Mr. Kerr noted that Items 16 and 17 on the agenda needed to be reversed in order to call for adjournment after the Executive Session.

**Motion:** It was moved by Mr. Smetek, seconded by Mr. Dopp that the March 20, 2014 agenda be approved with an amendment to reverse Items 16 and 17. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. ABSENT AT TIME OF VOTING: Mr. Ahern. MOTION PASSED.

## **MOTION TO ACCEPT MINUTES**

**Motion:** It was moved by Mr. Dopp, seconded by Mr. Viventi that the February 20, 2014 minutes be approved. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. ABSENT AT TIME OF VOTING: Mr. Ahern. MOTION PASSED.

## **GUEST INTRODUCTIONS AND PUBLIC COMMENTS**

There were no comments from the public.

### **LADY'S ISLAND AIRPORT REPORT**

Mr. Phillips reported on the fuel sales and operations for the Lady's Island Airport for February.

Mr. Rembold stated the court date for the tree obstructions has been delayed. He stated there were some minor comments on the Master Plan that are being worked on by CDM Smith and then there will be a quick review from SC Aeronautics Commission. Mr. Rembold said Talbert, Bright and Ellington are working on the scope of work and fee for the parallel taxiway and runway safety areas for review.

### **HILTON HEAD ISLAND AIRPORT REPORT**

Chief Yeager gave the tower and operations reports as well as the noise complaints for February. Chief Yeager said the FAA required Tri-Annual Emergency Exercise will take place March 25<sup>th</sup>.

Mr. Rembold stated the on-airport tree mitigation is underway. Mr. Rembold stated the survey is complete and they are working on the design of the off-airport tree obstruction removal. He stated they are still working on the aviagation easements at both ends. Mr. Smetek wanted to know when the design work for the 20/1 and 30/1 slopes would be completed. Mr. Rembold stated they are half way through the drawings and he hopes to have something by the next meeting. Mr. Rembold stated the terminal renovations have been put on hold due to funding issues and they are looking at different options. Mr. Rembold stated that the lighted sign replacement contracts have been executed and work should take place later in the summer. He said that the draft Environmental Assessment for the runway extension is out for public review and comment. He stated hard copies are available at the Hilton Head Island Library and the Airport. Mr. Rembold stated the Benefit Cost Analysis is also available. He stated there will be a public hearing April 21<sup>st</sup> from 5:00 p.m. until 8:00 p.m. at the Hilton Head Island Public Library. Mr. Smetek wanted to know if there will be any public comment regarding the Benefit Cost Analysis. Mr. Rembold stated there can be, but it will not be recorded like the EA. Mr. Rembold stated the Mitchelville traveling exhibit is finished and available for use. Mr. Rembold stated the appraisals for the land acquisition are finished and letters should go out to property owners in the next few weeks. He also stated that the geotechnical investigation and survey are underway for the taxiway project.

### **BUDGET DISCUSSION**

Mr. Rembold stated the FY-15 budget should be within 5% to 10% of the FY-14 budget. He stated he, Mr. Spain and Mr. Kerr went through the questions submitted by Board members and the budget was then cleaned up. Mr. Smetek asked for an explanation of line item 47010- Miscellaneous Revenues. Mr. Rembold stated this refers to the income we receive from the agreement we have with Exec Air. Mr. Smetek asked for an explanation of line item 59040- Transfer to CIP. Mr. Rembold stated this number represents the matching funds the County puts up for the Capital Projects. He stated this has been included in the proposed bond program so if this is passed by County Council then the line item will come out of the budget as shown and an interest line item will be inserted in its place. Mr. Dobb said he thought the Miscellaneous

Revenue should be renamed to Exec Air. He stated it is not miscellaneous as it will be there for the next 20 years. He also stated the fuel revenues should reflect the percentage increase. Mr. Dopp said he believes the real estate taxes collected from the Through-the-Fence owners should be going to the Airport. Mr. Rembold stated this money goes to the County's General Fund because they are not ground leasing like Signature Flight Support. Mr. Dopp disagreed.

**Motion:** It was moved by Mr. Dopp, seconded by Mr. Sells that the FY-15 budgets be forwarded to Finance Committee. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

### **COMMITTEE REPORTS**

1. Lady's Island Airport Operations – Graham Kerr – No report.
2. Hilton Head Island Airport Operations – Will Dopp

Mr. Dopp stated the numbers were down for February partially due to the weather. He stated Signature Flight Support's revenues were down therefore the County's share was also down. Mr. Dopp stated all of the hangars are now rented and the 5% increase in hangar rent went into effect March 1<sup>st</sup>. He also stated that the debt service for the hangars is \$126,000.00 per year including interest and we are receiving approximately \$150,000.00 per year. Mr. Dopp stated Republic Parking is about the same as this time last year. He stated we have received approximately \$40,000.00 for the contract year. He said the terminal renovations at Signature Flight are completed and they are preparing for Heritage week. He suggested someone take an aerial photo on the departure day of the tournament. Mr. Smetek noted that there seems to be more passengers at the Airport so he took this as being a good sign.

### **DIRECTOR'S REPORT**

Mr. Rembold referred the Board to a copy of a letter to the congressional delegation in support of the continued full funding of the contract control towers. He stated this is a form letter drafted by AAAE with site specific reference towards the end. Mr. Rembold asked for the Board's support to send the letter Congressman Sanford and both Senators.

**Motion:** It was moved by Ms. Esposito, seconded by Mr. Spain that the Airports Board support the letter regarding full funding of the contract control towers be sent to Congressman Sanford and both Senators. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

Mr. Rembold stated different aviation related business entities have contacted the Chamber of Commerce inquiring about the status of the Hilton Head Island Airport projects. He stated this is a good sign and he is working with the Chamber on this information.

Mr. Rembold stated he met with Signature Flight Support and offered his support during the Heritage.

Mr. Rembold stated he presented to the Greater Island Council's Transportation Committee on February 25<sup>th</sup> to give an update on the projects and a recap of his background as well as his goals for the Airport. He said they asked him to brief the full Greater Island Council on May 2<sup>nd</sup>.

Mr. Rembold stated he met with the Flyers' Club at Exec Air last week at a cookout to give his perspective of the Airport. He stated he also attended their board meeting.

Mr. Rembold stated he, Mr. Sells and Ms Esposito briefed the Hilton Head Island Town Council last week and showed them the Airport video.

Mr. Rembold stated he will be briefing the Hilton Head Island Chamber's Governmental Committee in April and perhaps to their full Board of Directors later.

Mr. Kerr commended Mr. Rembold for marketing the Airport to the public.

### **NEW BUSINESS**

Mr. Kerr stated that some of the Board members will be involved in the upcoming Heritage Golf Tournament and asked for a discussion about holding the April meeting before or after the tournament.

**Motion:** It was moved by Mr. Dopp, seconded by Mr. Viventi that the next Airports Board meeting be held April 10, 2014 pending availability of facilities. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

### **UNFINISHED BUSINESS - None**

### **PUBLIC COMMENTS CONTINUED**

There were no comments from the public.

### **FUTURE MEETINGS**

The next Airports Board meeting will be Thursday April 10, 2014 at 1:30 p.m. in the County Council Chambers of the Beaufort County Government Center.

### **EXECUTIVE SESSION**

Mr. Kerr asked for a motion to go into Executive Session.

**Motion:** It was moved by Mr. Dopp, seconded by Mr. Sells that the Airports Board go into Executive Session. The vote was: FOR – Ms. Esposito, Mr. Dopp, Mr. Kerr, Mr. Sells, Mr. Smetek, Mr. Viventi, Mr. Spain, Mr. Ahern and Mr. Wedler. AGAINST – None. ABSENT: Mr. Sanders and Mr. Gilbert. MOTION PASSED.

### **ADJOURNMENT (after Executive Session) – 2:30 PM**

## LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2014</b>					
January		2,370	1,573	3,943	981
February		2,146	2,085	4,231	968
March		3,181	4,421	7,602	1,846
April					
May					
June					
July					
August					
September					
October					
November					
December					
<b>2014 Totals</b>		<b>7,697</b>	<b>8,079</b>	<b>15,776</b>	<b>3,795</b>
		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2013</b>					
January		2,393	2,682	5,075	1,010
February		2,831	2,798	5,629	1,102
March		4,804	4,019	8,823	2,005
April		3,682	4,505	8,187	1,954
May		3,402	2,862	6,264	1,249
June		2,601	1,579	4,180	1,012
July		3,369	1,249	4,618	1,026
August		2,676	3,323	5,999	1,205
September		3,598	2,599	6,197	1,582
October		4,191	3,421	7,612	1,834
November		2,465	4,240	6,705	1,179
December		2,314	3,147	5,461	1,082
<b>2013 Totals</b>		<b>38,326</b>	<b>36,424</b>	<b>74,750</b>	<b>16,240</b>
		Avgas	Jet A	Total Flow	Total Flight Ops
<b>2012</b>					
January		3,130	2,520	5,650	1,018
February		2,029	1,882	3,911	984
March		4,418	4,025	8,443	1,912
April		4,181	4,110	8,291	1,965
May		3,062	4,049	7,111	1,106
June		3,928	3,055	6,983	1,222
July		3,292	883	4,175	905
August		2,616	2,232	4,848	948
September		2,910	2,257	5,167	1,105
October		3,349	4,282	7,631	1,860
November		3,950	4,056	8,006	1,984
December		3,339	3,060	6,399	1,685
<b>2012 Totals</b>		<b>40,204</b>	<b>36,411</b>	<b>76,615</b>	<b>16,694</b>

**HXD TOWER REPORT**

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2014	370	1,149	33	101	58	764	947	1,711	19	52	1,782	
February 2014	326	1,131	37	166	28	786	902	1,688	78	40	1,806	
March 2014	635	1,432	40	78	25	825	1,385	2,210	68	53	2,331	
April 2014								0			0	
May 2014								0			0	
June 2014								0			0	
July 2014								0			0	
August 2014								0			0	
September 2014								0			0	
October 2014								0			0	
November 2014								0			0	
December 2014								0			0	
<b>TOTALS 2014</b>	<b>1,331</b>	<b>3,712</b>	<b>110</b>	<b>345</b>	<b>111</b>	<b>2,375</b>	<b>3,234</b>	<b>5,609</b>	<b>165</b>	<b>145</b>	<b>5,919</b>	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246	
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029	
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767	
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446	
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281	
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099	
July 2013	652	1,889	10	178	22	1,062	1,689	2,751	62	36	2,849	
August 2013	624	1,831	32	193	52	1,180	1,552	2,732	38	34	2,804	
September 2013	595	1,693	27	180	79	1,145	1,429	2,574	65	36	2,675	
October 2013	614	1,656	12	136	68	961	1,525	2,486	23	32	2,541	
November 2013	593	1,315	11	69	35	694	1,329	2,023	16	53	2,092	
December 2013	468	1,234	31	99	85	812	1,105	1,917	24	44	1,985	
<b>TOTALS 2013</b>	<b>7,505</b>	<b>20,257</b>	<b>259</b>	<b>1,957</b>	<b>554</b>	<b>12,201</b>	<b>18,301</b>	<b>30,502</b>	<b>846</b>	<b>466</b>	<b>31,814</b>	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2012	555	1,572	56	155	107	1,161	1,284	2,445	53	14	2,512	
February 2012	582	1,541	64	180	158	1,174	1,351	2,525	92	20	2,637	
March 2012	678	2,030	32	254	66	1,374	1,957	3,331	126	19	3,476	
April 2012	890	2,224	29	164	42	1,176	2,173	3,349	127	19	3,495	
May 2012	772	2,248	28	170	26	1,279	1,965	3,244	125	23	3,392	
June 2012	669	1,918	22	148	24	1,103	1,678	2,781	134	35	2,950	
July 2012	695	1,761	37	220	66	1,162	1,617	2,779	88	36	2,903	
August 2012	707	1,593	25	185	26	970	1,566	2,536	64	37	2,637	
September 2012	600	1,651	28	154	83	1,092	1,424	2,516	119	38	2,673	
October 2012	699	1,573	23	112	112	1,009	1,510	2,519	126	35	2,680	
November 2012	581	1,708	43	108	96	1,043	1,493	2,536	124	56	2,716	
December 2012	489	1,274	13	159	42	873	1,099	1,972	125	56	2,153	
<b>TOTALS 2012</b>	<b>7,917</b>	<b>21,093</b>	<b>400</b>	<b>2,009</b>	<b>848</b>	<b>13,416</b>	<b>19,117</b>	<b>32,533</b>	<b>1,303</b>	<b>388</b>	<b>34,224</b>	

## ENPLANEMENTS/DEPLANEMENTS

<b>HILTON HEAD ISLAND PASSENGER ENPLANEMENTS(departures) 2004-2014</b>												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
JAN	2,985	3,520	3,540	3,145	4,206	2,510	2,539	2,847	3,421	3,232	2,725	
FEB	3,431	3,957	2,748	3,250	5,275	2,976	2,916	2,800	3,625	3,342	2,182	
MAR	5,053	6,647	5,956	6,273	8,052	5,547	6,044	5,325	5,461	5,326	4,782	
APR	6,513	7,809	6,715	8,985	7,930	6,872	7,596	6,216	6,404	5,385		
MAY	6,438	7,782	6,739	8,682	8,389	7,177	7,912	6,705	6,092	5,962		
JUN	6,111	6,814	6,140	8,638	7,819	6,771	7,947	6,138	5,792	5,249		
JUL	6,051	6,849	5,850	8,498	7,954	7,393	7,629	6,018	5,896	5,462		
AUG	6,422	6,500	5,086	8,843	7,649	6,957	7,617	5,395	6,154	5,775		
SEP	4,957	1,129	5,070	7,392	5,922	6,249	7,266	5,051	5,003	5,084		
OCT	6,115	6,632	5,794	9,230	6,882	6,601	8,314	6,038	5,219	5,376		
NOV	5,052	5,107	4,313	7,355	5,927	4,121	4,940	4,908	4,567	4,180		
DEC	3,792	3,676	3,198	4,780	2,928	2,977	3,374	3,456	3,268	3,370		
<b>TOTALS</b>	<b>62,920</b>	<b>66,422</b>	<b>61,149</b>	<b>85,071</b>	<b>78,933</b>	<b>66,151</b>	<b>74,094</b>	<b>60,897</b>	<b>60,902</b>	<b>57,743</b>	<b>9,689</b>	

<b>HILTON HEAD ISLAND PASSENGER DEPLANEMENTS(arrivals) 2004-2014</b>												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	
JAN	2,810	3,177	3,253	2,887	3,591	2,308	2,228	2,532	3,003	2,868	2,523	
FEB	3,369	4,120	2,964	3,453	5,729	3,256	3,106	2,940	3,710	3,528	2,382	
MAR	5,558	7,418	6,652	7,313	8,652	5,770	6,750	5,715	6,051	6,109	5,510	
APR	7,053	7,912	6,740	9,289	8,263	7,057	8,111	6,774	6,353	5,306		
MAY	6,530	7,995	6,836	9,035	8,681	7,175	8,287	6,649	6,143	5,947		
JUN	6,419	7,649	6,465	8,961	8,110	7,055	8,716	6,317	5,973	5,572		
JUL	6,028	6,868	5,895	8,708	8,470	7,849	8,327	6,415	6,079	5,713		
AUG	6,518	6,399	5,177	8,979	7,748	6,684	7,706	5,291	6,291	6,034		
SEP	4,936	1,185	5,152	7,119	5,583	6,558	7,109	5,303	4,971	4,966		
OCT	6,102	6,654	5,832	9,068	7,243	6,699	8,135	5,816	5,433	5,604		
NOV	4,828	5,002	4,380	7,169	5,556	3,860	4,762	4,615	4,338	4,377		
DEC	3,972	3,742	3,419	5,010	3,037	3,248	3,668	3,763	3,479	3,505		
<b>TOTALS</b>	<b>64,123</b>	<b>68,121</b>	<b>62,765</b>	<b>86,991</b>	<b>80,663</b>	<b>67,519</b>	<b>76,905</b>	<b>62,130</b>	<b>61,824</b>	<b>59,529</b>	<b>10,415</b>	

## ENPLANEMENTS/DEPLANEMENTS

<b>TOTAL PASSENGER ENPLANEMENTS &amp; DEPLANEMENTS 2004-2014</b>													
	<b>2004</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>		
JAN	5,795	6,697	6,793	6,032	7,797	4,818	4,767	5,379	6,424	6,100	5,248		
FEB	6,800	8,077	5,712	6,703	11,004	6,232	6,022	5,740	7,335	6,870	4,564		
MAR	10,611	14,065	12,608	13,586	16,704	11,317	12,794	11,040	11,512	11,435	10,292		
APR	13,566	15,721	13,455	18,274	16,193	13,929	15,707	12,990	12,757	10,691			
MAY	12,968	15,777	13,575	17,717	17,070	14,352	16,199	13,354	12,235	11,909			
JUN	12,530	14,463	12,605	17,599	15,929	13,826	16,663	12,455	11,765	10,821			
JUL	12,079	13,717	11,745	17,206	16,424	15,242	15,956	12,433	11,975	11,175			
AUG	12,940	12,899	10,263	17,822	15,397	13,641	15,323	10,686	12,445	11,809			
SEP	9,893	2,314	10,222	14,511	11,505	12,807	14,375	10,354	9,974	10,050			
OCT	12,217	13,286	11,626	18,298	14,125	13,300	16,449	11,854	10,652	10,980			
NOV	9,880	10,109	8,693	14,524	11,483	7,981	9,702	9,523	8,905	8,557			
DEC	7,765	7,418	6,617	9,790	5,965	6,225	7,042	7,219	6,747	6,875			
<b>TOTALS</b>	<b>127,044</b>	<b>134,543</b>	<b>123,914</b>	<b>172,062</b>	<b>159,596</b>	<b>133,670</b>	<b>150,999</b>	<b>123,027</b>	<b>122,726</b>	<b>117,272</b>	<b>20,104</b>		

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010