



AGENDA
AIRPORTS BOARD
Thursday, November 21, 2013
1:30 p.m.
Council Chambers, Administration Building
Beaufort County Government Center
100 Ribaut Road, Beaufort

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. MOTION TO ACCEPT NOVEMBER 21, 2013 AGENDA
4. MOTION TO ACCEPT OCTOBER 17, 2013 MINUTES (backup)
5. GUEST INTRODUCTIONS
6. PUBLIC COMMENT - Limited to Three Minutes Each Person
7. INTRODUCTION OF NEW AIRPORTS DIRECTOR
8. REMARKS BY THE CHAIRMAN
9. BEAUFORT COUNTY AIRPORT REPORT (LADY'S ISLAND AIRPORT)
 - A. Fuel Sales - Joel Phillips (backup)
 - B. Projects Update – Rob McFee
10. HILTON HEAD ISLAND AIRPORT REPORT
 - A. Tower Report – Larry Yeager (backup)
 - B. Operations Report – Larry Yeager (backup)
 - C. Noise Complaints & Traffic Counters – Larry Yeager
 - D. Projects Update – Rob McFee
11. COMMITTEE REPORTS
 - A. Lady's Island Airport Operations - Graham Kerr
 - B. Hilton Head Island Airport Operations - Will Dopp
 - C. Subcommittee Report – Al Spain



12. NEW BUSINESS: None

13. UNFINISHED BUSINESS: None

14. PUBLIC COMMENT - Limited to Three Minutes Each Person

15. FUTURE MEETINGS

Airports Board: The next meeting will be held on December 19, 2013 at 1:30 PM
in the County Council Chambers of the Beaufort County Government Center.

16. ADJOURNMENT



AIRPORTS BOARD

October 17, 2013

The electronic and print media were duly notified in
Accordance with the State Freedom of Information Act

Notification: To view video of full discussion of this meeting please visit
http://beaufort.granicus.com/ViewPublisher.php?view_id=2

The Airports Board met on Thursday October 17, 2013 at 1:30 p.m., in the Council Chambers of the Beaufort County Government Center. Chairman Buchanan called the meeting to order and led the attendees in the Pledge of Allegiance.

ATTENDANCE

Airports Board Members: Chairman Pete Buchanan, Will Dopp, Derek Gilbert, Rich Sells, Ron Smetek, Al Spain, Dan Ahern, Anne Esposito, Carl Wedler, Graham Kerr, Ross Sanders, and Councilman John McCann, Town of Hilton Head Island Liaison. (Absent: Councilman Stu Rodman, Beaufort County Liaison)

County Staff: Rob McFee, Director, Engineering and Infrastructure; Joel Phillips, Beaufort County Airport Supervisor; and Linda Wright, Administrative Assistant.

Public: Tom Barton, Island Packet; Councilman William McBride; Councilman Rick Caporale; Nick Esposito, Resident; Judy Elder, Talbert & Bright; Carl Ellington, Talbert & Bright; Will Hamp, Resident; Jim Webb, Resident; Joe Croley, Resident; and Joe Zimmerman, Resident.

MOTION TO ACCEPT AGENDA

Motion: It was moved by Mr. Kerr, seconded by Mr. Dopp that the October 17, 2013 agenda be approved with corrections made on the dates. The vote was: FOR – Mr. Buchanan, Mr. Dopp, Mr. Kerr, Mr. Sanders, Mr. Ahern, Mr. Sells, Mr. Spain, Mr. Smetek, Ms. Esposito and Mr. Wedler. AGAINST – None. ABSENT FOR VOTE – Mr. Gilbert. MOTION PASSED.

MOTION TO ACCEPT MINUTES

Motion: It was moved by Mr. Sanders, seconded by Mr. Spain that the September 19, 2013 minutes be approved. The vote was: FOR – Mr. Buchanan, Mr. Dopp, Mr. Kerr, Mr. Sanders, Mr. Ahern, Mr. Sells, Mr. Spain, Mr. Smetek, Ms. Esposito and Mr. Wedler. AGAINST – None. ABSENT FOR VOTE – Mr. Gilbert. MOTION PASSED.

GUEST INTRODUCTIONS AND PUBLIC COMMENTS

No comments.

REMARKS BY THE CHAIRMAN

Mr. Buchanan stated the Airports Board is an advisory to County Council. He stated they cannot ask for grants and they do not have any control over personnel. Mr. Buchanan emphasized that they can only make recommendations to County Council.

LADY'S ISLAND AIRPORT REPORT

Mr. Phillips reported on the fuel sales and operations for the Lady's Island Airport for September. He stated the operations are up approximately 43% over the same time period as last year and the fuel flow is up approximately 20%.

Mr. McFee stated there are 4 aviation easements remaining and are tentatively scheduled for court in January or February. Mr. McFee stated we have received comments from the FAA and the SCAC on the Master Plan. He stated CDM Smith will address the minor comments. Mr. McFee stated the numbers they received from the proposals for the terminal improvements were approximately 10% higher than anticipated. He stated they will go back through SCAC to ask if there are any additional grant funds that can be utilized.

HILTON HEAD ISLAND AIRPORT REPORT

Mr. McFee gave the tower and operations reports as well as the noise complaints for September. The Board would like for Chief Yeager to explain at the next meeting why the noise complaints have increased and to provide an analysis of the complaints (i.e. time of day or year, location of complaints, specific maneuver, and/or specific aircraft).

Ms. Elder stated we are in the process of rebuilding the On-Airport Tree Mitigation project. Bids were issued on September 30th, the mandatory pre-bid meeting was held October 8th and bids will be opened on October 30th. She stated the grant is in place for this project. Ms. Elder stated the Runway 03/21 Off-Airport Obstruction Removal 20:1 and 30:1 project design work is underway. She stated this project will not be as invasive as the 34:1 would have been and hopefully they will begin the removal next summer.

Ms. Elder stated the report has been received for the Phase III Archaeological Data Recovery. The report has been submitted to the FAA and the State Historic Preservation Office for concurrent review. Ms. Elder stated that when the approval is received they will finalize the Environmental Assessment which will be sent to the FAA for approval and then it will be put out for public review followed by a public hearing.

Ms. Elder stated the Terminal Renovations Phase I project is being rebid. There was a pre-bid conference on October 15th and bids will be opened on November 7th. She stated they hope to start in January or February.

COMMITTEE REPORTS

1. Lady's Island Airport Operations – Graham Kerr – No Report
2. Hilton Head Island Airport Operations – Will Dopp

Mr. Dopp stated the movements are down 5% and passenger count is down 5% compared to the same time period last year. He stated Signature Flight Support's revenues are down by 3% and the County's share for the nine months is \$194,000.00.

Mr. Dopp stated the Board approved a 5% hangar rent increase in June, but it has not yet gone into effect. He stated that according to the Code the Board can recommend a rent increase and the Airports Director can approve it. Mr. McFee took this opportunity to inform the Board that he will update them at the next meeting on the status of hiring an Airports Director.

Mr. Dopp also stated that Signature Flight Support has started their \$200,000.00 terminal renovation project.

3. Subcommittee/Air Carrier Service Improvements at Hilton Head Island Airport – Al Spain

Mr. Spain stated the committee met on October 4th to establish the base questions that will be used to gather research in order to finalize a report for the Airports Board and County Council. He stated the Chamber of Commerce and Signature Flight have been contacted about having a representative attend the meetings. He stated the subcommittee also took on the task of forming a narrative job description for the position of the Airports Director and passed this information along to Councilman Rodman. The next meeting of the subcommittee is currently scheduled for November 15th at 1:00 PM at the Government Center South on Hilton Head Island.

NEW BUSINESS - None

UNFINISHED BUSINESS

1. Search for the Airports Director – Pete Buchanan

Mr. Buchanan stated they have already discussed the need for hiring an Airports Director. Mr. McFee stated that earlier in the week an offer was made to a candidate and they should hear back within a week. He stated if the offer is accepted Mr. Kubic will notify County Council and the Airports Board.

Mr. Dopp wanted to know if the ATAX application was submitted on time. Mr. McFee stated it was and they would be making a presentation on October 30th.

PUBLIC COMMENTS CONTINUED - None

FUTURE MEETINGS

The next Airports Board meeting will be Thursday November 21, 2013 at 1:30 p.m. in the County Council Chambers of the Beaufort County Government Center.

ADJOURNMENT – 2:15 PM

LADY'S ISLAND AIRPORT OPERATIONS REPORT

		Avgas	Jet A	Total Flow	Total Flight Ops
2013					
January		2,393	2,682	5,075	1,010
February		2,831	2,798	5,629	1,102
March		4,804	4,019	8,823	2,005
April		3,682	4,505	8,187	1,954
May		3,402	2,862	6,264	1,249
June		2,601	1,579	4,180	1,012
July		3,369	1,249	4,618	1,026
August		2,676	3,323	5,999	1,205
September		3,598	2,599	6,197	1,582
October		4,191	3,421	7,612	1,834
November					
December					
2013 Totals		33,547	29,037	62,584	13,979
		Avgas	Jet A	Total Flow	Total Flight Ops
2012					
January		3,130	2,520	5,650	1,018
February		2,029	1,882	3,911	984
March		4,418	4,025	8,443	1,912
April		4,181	4,110	8,291	1,965
May		3,062	4,049	7,111	1,106
June		3,928	3,055	6,983	1,222
July		3,292	883	4,175	905
August		2,616	2,232	4,848	948
September		2,910	2,257	5,167	1,105
October		3,349	4,282	7,631	1,860
November		3,950	4,056	8,006	1,984
December		3,339	3,060	6,399	1,685
2012 Totals		40,204	36,411	76,615	16,694
		Avgas	Jet A	Total Flow	Total Flight Ops
2011					
January		3,580	3,036	6,616	920
February		4,020	1,849	5,869	1,074
March		5,166	3,005	8,171	1,847
April		4,884	4,181	9,065	2,015
May		3,666	4,822	8,488	1,280
June		3,167	1,848	5,015	1,018
July		2,968	2,336	5,304	1,038
August		2,432	2,478	4,910	912
September		2,488	2,615	5,103	858
October		3,367	3,461	6,828	1,141
November		3,913	6,168	10,081	1,838
December		3,518	2,675	6,193	1,122
2011 Totals		43,169	38,474	81,643	15,063

HXD TOWER REPORT

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2013	516	1,303	28	158	69	961	1,103	2,064	128	54	2,246	
February 2013	488	1,171	25	182	26	812	1,080	1,892	96	41	2,029	
March 2013	672	1,717	28	146	40	1,126	1,477	2,603	130	34	2,767	
April 2013	830	2,223	21	186	12	1,126	2,126	3,252	160	34	3,446	
May 2013	772	2,140	15	233	38	1,067	2,131	3,198	48	35	3,281	
June 2013	681	2,085	19	197	28	1,255	1,755	3,010	56	33	3,099	
July 2013	652	1,889	10	178	22	1,062	1,689	2,751	62	36	2,849	
August 2013	624	1,831	32	193	52	1,180	1,552	2,732	38	34	2,804	
September 2013	595	1,693	27	180	79	1,145	1,429	2,574	65	36	2,675	
October 2013	614	1,656	12	136	68	961	1,525	2,486	23	32	2,541	
November 2013								0			0	
December 2013								0			0	
TOTALS 2012	6,444	17,708	217	1,789	434	10,695	15,867	26,562	806	369	27,737	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2012	555	1,572	56	155	107	1,161	1,284	2,445	53	14	2,512	
February 2012	582	1,541	64	180	158	1,174	1,351	2,525	92	20	2,637	
March 2012	678	2,030	32	254	66	1,374	1,957	3,331	126	19	3,476	
April 2012	890	2,224	29	164	42	1,176	2,173	3,349	127	19	3,495	
May 2012	772	2,248	28	170	26	1,279	1,965	3,244	125	23	3,392	
June 2012	669	1,918	22	148	24	1,103	1,678	2,781	134	35	2,950	
July 2012	695	1,761	37	220	66	1,162	1,617	2,779	88	36	2,903	
August 2012	707	1,593	25	185	26	970	1,566	2,536	64	37	2,637	
September 2012	600	1,651	28	154	83	1,092	1,424	2,516	119	38	2,673	
October 2012	699	1,573	23	112	112	1,009	1,510	2,519	126	35	2,680	
November 2012	581	1,708	43	108	96	1,043	1,493	2,536	124	56	2,716	
December 2012	489	1,274	13	159	42	873	1,099	1,972	125	56	2,153	
TOTALS 2012	7,917	21,093	400	2,009	848	13,416	19,117	32,533	1,303	388	34,224	

ITINERATE			LOCAL									
TOWER	AIR TAXI	GA	MILITARY	LOCAL GA	LOCAL MIL	VFR	IFR	Total	After Hrs. GA	After Hrs. Comm	Total Ops	
January 2011	462	1,392	27	182	46	1,027	1,082	2,109	48	17	2,174	
February 2011	421	1,429	34	112	120	1,052	1,064	2,116	86	12	2,214	
March 2011	692	1,925	50	190	46	1,328	1,575	2,903	117	40	3,060	
April 2011	888	2,623	39	180	56	1,572	2,214	3,786	124	52	3,962	
May 2011	790	2,611	48	204	106	1,721	2,038	3,759	120	67	3,946	
June 2011	687	2,345	44	192	47	1,540	1,775	3,315	126	38	3,479	
July 2011	691	2,146	33	238	38	1,312	1,834	3,146	80	27	3,253	
August 2011	601	1,955	40	229	26	1,294	1,557	2,851	129	47	3,027	
September 2011	580	1,710	33	101	98	1,029	1,493	2,522	129	52	2,703	
October 2011	638	2,031	22	91	44	1,146	1,680	2,826	137	46	3,009	
November 2011	670	1,529	45	112	94	945	1,505	2,450	114	14	2,578	
December 2011	627	1,542	32	98	42	966	1,375	2,341	116	21	2,478	
TOTALS 2011	7,747	23,238	447	1,929	763	14,932	19,192	34,124	1,326	433	35,883	

ENPLANEMENTS/DEPLANEMENTS

HILTON HEAD ISLAND PASSENGER ENPLANEMENTS(departures) 2004-2012												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013		
JAN	2,985	3,520	3,540	3,145	4,206	2,510	2,539	2,847	3,421	3,232		
FEB	3,431	3,957	2,748	3,250	5,275	2,976	2,916	2,800	3,625	3,342		
MAR	5,053	6,647	5,956	6,273	8,052	5,547	6,044	5,325	5,461	5,326		
APR	6,513	7,809	6,715	8,985	7,930	6,872	7,596	6,216	6,404	5,385		
MAY	6,438	7,782	6,739	8,682	8,389	7,177	7,912	6,705	6,092	5,962		
JUN	6,111	6,814	6,140	8,638	7,819	6,771	7,947	6,138	5,792	5,249		
JUL	6,051	6,849	5,850	8,498	7,954	7,393	7,629	6,018	5,896	5,462		
AUG	6,422	6,500	5,086	8,843	7,649	6,957	7,617	5,395	6,154	5,775		
SEP	4,957	1,129	5,070	7,392	5,922	6,249	7,266	5,051	5,003	5,084		
OCT	6,115	6,632	5,794	9,230	6,882	6,601	8,314	6,038	5,219	5,376		
NOV	5,052	5,107	4,313	7,355	5,927	4,121	4,940	4,908	4,567			
DEC	3,792	3,676	3,198	4,780	2,928	2,977	3,374	3,456	3,268			
TOTALS	62,920	66,422	61,149	85,071	78,933	66,151	74,094	60,897	60,902	50,193		

HILTON HEAD ISLAND PASSENGER DEPLANEMENTS(arrivals) 2004-2012												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013		
JAN	2,810	3,177	3,253	2,887	3,591	2,308	2,228	2,532	3,003	2,868		
FEB	3,369	4,120	2,964	3,453	5,729	3,256	3,106	2,940	3,710	3,528		
MAR	5,558	7,418	6,652	7,313	8,652	5,770	6,750	5,715	6,051	6,109		
APR	7,053	7,912	6,740	9,289	8,263	7,057	8,111	6,774	6,353	5,306		
MAY	6,530	7,995	6,836	9,035	8,681	7,175	8,287	6,649	6,143	5,947		
JUN	6,419	7,649	6,465	8,961	8,110	7,055	8,716	6,317	5,973	5,572		
JUL	6,028	6,868	5,895	8,708	8,470	7,849	8,327	6,415	6,079	5,713		
AUG	6,518	6,399	5,177	8,979	7,748	6,684	7,706	5,291	6,291	6,034		
SEP	4,936	1,185	5,152	7,119	5,583	6,558	7,109	5,303	4,971	4,966		
OCT	6,102	6,654	5,832	9,068	7,243	6,699	8,135	5,816	5,433	5,604		
NOV	4,828	5,002	4,380	7,169	5,556	3,860	4,762	4,615	4,338			
DEC	3,972	3,742	3,419	5,010	3,037	3,248	3,668	3,763	3,479			
TOTALS	64,123	68,121	62,765	86,991	80,663	67,519	76,905	62,130	61,824	51,647		

ENPLANEMENTS/DEPLANEMENTS

TOTAL PASSENGER ENPLANEMENTS & DEPLANEMENTS 2004-2012												
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013		
JAN	5,795	6,697	6,793	6,032	7,797	4,818	4,767	5,379	6,424	6,100		
FEB	6,800	8,077	5,712	6,703	11,004	6,232	6,022	5,740	7,335	6,870		
MAR	10,611	14,065	12,608	13,586	16,704	11,317	12,794	11,040	11,512	11,435		
APR	13,566	15,721	13,455	18,274	16,193	13,929	15,707	12,990	12,757	10,691		
MAY	12,968	15,777	13,575	17,717	17,070	14,352	16,199	13,354	12,235	11,909		
JUN	12,530	14,463	12,605	17,599	15,929	13,826	16,663	12,455	11,765	10,821		
JUL	12,079	13,717	11,745	17,206	16,424	15,242	15,956	12,433	11,975	11,175		
AUG	12,940	12,899	10,263	17,822	15,397	13,641	15,323	10,686	12,445	11,809		
SEP	9,893	2,314	10,222	14,511	11,505	12,807	14,375	10,354	9,974	10,050		
OCT	12,217	13,286	11,626	18,298	14,125	13,300	16,449	11,854	10,652	10,980		
NOV	9,880	10,109	8,693	14,524	11,483	7,981	9,702	9,523	8,905	0		
DEC	7,765	7,418	6,617	9,790	5,965	6,225	7,042	7,219	6,747	0		
TOTALS	127,044	134,543	123,914	172,062	159,596	133,670	150,999	123,027	122,726	101,840		

Delta Connection/ASA began service March 17, 2007

Delta Connection/ASA suspended service November 30, 2008

Delta Connection/Mesaba began service March 2, 2009

Delta Connection/Mesaba suspended service November 2, 2009

Delta Connection/Mesaba began service March 4, 2010

Delta Connection/Mesaba suspended service November 1, 2010