

COUNTY COUNCIL OF BEAUFORT COUNTY  
ADMINISTRATION BUILDING  
BEAUFORT COUNTY GOVERNMENT ROBERT SMALLS COMPLEX  
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DEPUTY COUNTY ADMINISTRATOR  
SPECIAL COUNSEL

THOMAS J. KEAVENY, II  
COUNTY ATTORNEY

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CLERK TO COUNCIL

AGENDA  
COUNTY COUNCIL OF BEAUFORT COUNTY  
CAUCUS

Monday, July 24, 2017  
5:00 p.m.

Executive Conference Room, Administration Building  
Beaufort County Government Robert Smalls Complex  
100 Ribaut Road, Beaufort

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
  - A. Receipt of legal advice relative to possible acceptance of Plantation Business Park Drive into County Road System
3. CAUCUS
  - A. Status of Hurricane Matthew Recovery Process \*[dcemw](#) +
  - B. Receipt of County Administrator's Four-Week Progress Report ([backup](#))
  - C. Receipt of Deputy County Administrator / Special Counsel's Four-Week Progress Report ([backup](#))
  - D. Discussion of Consent Agenda
  - E. Discussion of Non-Agenda Items
4. ADJOURNMENT



County Council Briefing  
Hurricane Matthew Recovery  
July 24, 2017 5pm

Recovery Status:

1. Emergency Response
  - a. Estimated at \$2,000,000. Staff is preparing support documentation to submit to FEMA to complete project worksheet and submit them for reimbursement.
  - b. Mosquito Abatement: As per FEMA regulations, Mosquito Control was required to submit 4 years of data (average of 3 years compared to the disaster year) as an independent Project Worksheet (PW). The first of 2 PWs for the control of mosquitoes was completed recently. The reimbursement will be \$150,212. The 2<sup>nd</sup> PW is in progress for the labor associated with the service, repair, or replacement of the saltwater-contaminated aircraft components and support equipment at the hangar. Further, our aircraft underwriter paid \$83,412 among \$112,534 in claims. The remainder will be reviewed by FEMA for possible reimbursement.
  - c. Billing: The "Matrix" spreadsheet summarizing project worksheet status is attached to this report. Marine debris is considered Category A work and will be reported together with road debris. Private road debris (PPDR) has been added to the Matrix.
    - As of this report, the County has received bills totaling:
      1. CERE: \$27,201,583.09
      2. Ashbritt: \$6,292,422.64
      3. Tetra Tech: \$5,209,386.39
2. Road Debris
  - a. Debris collection on Public and Private right-of-ways is complete.
  - b. The County withdrew from the Public Assistance Alternative Procedures (PAAP) in order to seek reimbursement on the marine debris costs at the 75% rate. The request to withdraw was approved by FEMA.
3. Stormwater Infrastructure Related Debris
  - a. Debris collection within stormwater infrastructure areas is complete.
  - b. Tetra Tech is preparing the needed documentation to submit to USDA-NRCS for reimbursement.
4. Marine Debris
  - a. Water borne debris collection is complete.
  - b. Boats: All boats were retrieved from the water by 7/3/17.
  - c. The County is managing two aggregation sites to temporarily hold the boats found by Ashbritt during the survey that have not yet completed the abandonment process by DNR.
  - d. Cost: Current estimated cost is \$6,705,451.15
1. Infrastructure Damage
  - a. Flyover Bridge (Exit 5A) Slope erosion: Staff is considering a couple of options to complete the work by contract or in-house. No decision has been made at this time.
  - b. Central Drive Culvert replacement: Complete.
  - c. Spanish Moss Trail slope erosion: Work is complete.
  - d. Boat Ramps (marinas) and Docks: Repairs are almost complete. \$199,250 contracted amount. FEMA reimbursement is based on \$184,996. Adjustments have been made due to insurance deductions. See Summary of Projects. Schedule is 180 days ending 10/14/17.
2. Facilities Damage (significant items only listed)

- a. Lady's Island Airport: Currently in FEMA insurance review. Emergency Repairs are complete. Staff prepared additional documentation associated with the long term repairs to the runway lights and associated mitigation projects with an estimated cost of repairs of \$370,186. This was submitted to FEMA. We have not received a response at this time.
  - b. Fences on County properties throughout the County: Staff estimate = \$42,335. FEMA PW estimate is \$47,709. Reimbursement will be based on actual costs. Work is ongoing.
3. Individual Assistance
- a. SC set up the Palmetto Disaster Recovery Office. Location in Building 6 at TCL Beaufort Campus. M-F 8:30am-5pm. 1-888-860-7137. Case managers can assist FEMA IA applicants with continued needs.
  - b. The Palmetto Disaster Recovery Office will be holding three application intake events for individuals who still have unmet needs due to Hurricane Matthew. Monday July 24 and Tuesday July 25 will be at Brick Baptist Church from 2:00pm-8:00pm. Wednesday August 2 will be at Buckhead United Methodist Church from 2:00pm-8:00pm.
  - c. Palmetto Disaster Recovery currently has 74 active cases and has completed 61 home visits.

Federal Emergency Management Agency • Disaster: FEMA-4286-DR-SC • Public Assistance

State 22%  
Share = \$ 8,573,963.19

Summary of Projects

64.3%

Exit briefing completed.	14	9			\$ 38,358,018.28	\$ 38,184,468.46		\$ 29,610,505.27		
Applicant Name	PW Ref # aka Project #	PW #	Application Title	CAT	Projected Cost / Project Amount	Adjusted Project Total	Fed Share %	Fed Share \$\$	Proj Size	EMMIE Workflow Status
Beaufort County	BCCN02A		PPDR (91-180 days plus with State extension)	A	\$ 1,500,000.00	\$ 1,500,000.00	75%	\$ 1,125,000.00	L	
Beaufort County	BCDD01A		PPDR 1-90 Days (2% Management Plan)	A	\$ 8,730,000.00	\$ 8,730,000.00	75%	\$ 6,547,500.00	L	
<b>Beaufort County</b>	BCER01A	<b>00178(0)</b>	<b>BCER01A Beaufort County First 30 Days</b>	A	\$ 5,373,226.84	\$ 5,373,226.84	85%	\$ 4,567,242.81	L	Awards
<b>Beaufort County</b>	BCER02A	<b>00563(0)</b>	<b>BCER02A Beaufort County 31-90 Days</b>	A	\$ 8,696,624.74	\$ 8,696,624.74	80%	\$ 6,957,299.79	L	Awards
Beaufort County	BCER03A		Debris 91-180	A	\$ 6,000,000.00	\$ 6,000,000.00	75%	\$ 4,500,000.00	L	
Beaufort County	BCER04A		Debris 181 Days plus	A	\$ 4,000,000.00	\$ 4,000,000.00	75%	\$ 3,000,000.00	L	
Beaufort County	BCRD01B		EPM	B	\$ 2,000,000.00	\$ 2,000,000.00	75%	\$ 1,500,000.00	L	
<b>Beaufort County</b>	BCRD02B	<b>00860(0)</b>	<b>BCRD02B-Mosquito Abatement</b>	B	\$ 150,211.78	\$ 150,211.78	75%	\$ 112,658.84	L	Initial Review
<b>Beaufort County</b>	BCER01C	<b>00595(0)</b>	<b>BCER01C Central Drive Culvert Failure</b>	C	\$ 1,341,619.52	\$ 1,341,619.52	75%	\$ 1,006,214.64	L	Pending
<b>Beaufort County</b>	BCER02C	<b>00594(0)</b>	<b>BCER02C Beaufort County Exit 5A Slope Damage</b>	C	\$ 43,564.91	\$ 43,564.91	75%	\$ 32,673.68	S	Awarded
<b>Beaufort County</b>	BCER01E	<b>00669(0)</b>	<b>BCER01E Ladys Island Airport</b>	E	\$ 35,540.49	\$ 35,540.49	75%	\$ 26,655.37	S	Insurance Review
<b>Beaufort County</b>	BCER02G	<b>00706(0)</b>	<b>BCER02G Beaufort County Marina's</b>	G	\$ 184,996.00	\$ 11,446.18	75%	\$ 8,584.64	L	Mitigation Review
<b>Beaufort County</b>	BCER03G	<b>00718(0)</b>	<b>BCER03G Beaufort County Public Facilities</b>	G	\$ 47,709.00	\$ 47,709.00	75%	\$ 35,781.75	S	Initial Review
<b>Beaufort County</b>	BCPS02G	<b>00346(0)</b>	<b>BCPS02G Spanish Moss Trail</b>	G	\$ 254,525.00	\$ 254,525.00	75%	\$ 190,893.75	L	EHP Review

Notes:

EMMIE is FEMA's document management system for electronic processing.

EHP = Environmental & Historic Preservation

PAC = Public Assistance Coordinator

EPM = Emergency Protective Measures

PPDR = Private Property Debris Removal

PAAP = Public Assistance Alternative Procedures



# Memorandum

DATE: July 21, 2017  
TO: County Council  
FROM: Gary Kubic, County Administrator *Gary Kubic*  
SUBJECT: County Administrator's Progress Report

The following is a summary of activities that took place Monday, June 26, 2017 through Friday, July 21, 2017:

June 26, 2017

- Employee New Hire Orientation
- Joint Meeting of Finance and Executive Committees
- Public Facilities Committee
- County Council Caucus
- County Council

June 27, 2017

- County Representatives Joshua Gruber, Monica Spells, Patrick Hill; Sheriff's Office Representatives Sheriff P.J. Tanner, Chief Mike Hatfield, Captain Mike Riley and Lt. Bill Neill re: SLED Criminal Justice Information System Audit Review and Compliance Procedures
- Colin Kinton and Daniel Morgan re: Hampton Lakes, Palmetto Bluff and Jones Tract Development History and Current Status

June 28, 2017

- Boundary Street – Upper Management Meeting
- Victoria Jackson Phone Conference re: Disabilities and Special Needs
- Joshua Gruber, Eric Larson and J.J. Stokes Re: Stormwater Issues

June 29, 2017

- Alexandra Kincaid, Island Packet Reporter re: "Get Acquainted" Meeting
- Court Hearing re: Lawrence P. McElynn, et al. v. Beaufort County / Health Care Benefits for Part-Time Magistrates

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June 30, 2017

- No Scheduled Appointments

July 3, 2017

- Personal Leave

July 4, 2017

- Independence Day Holiday

July 5 – 7, 2017

- Personal Leave

July 10 – 14, 2017

- Personal Leave

July 17 - 21, 2017

- Personal Leave



## Memorandum

DATE: July 21, 2017

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

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The following is a summary of activities that took place Monday, June 26, 2017 through Friday, July 21, 2017:

### June 26, 2017 (Monday):

- Chuck Newton re: Lady's Island Plan
- Joint Meeting of Finance Committee and Executive Committee
- Public Facilities Committee
- County Council Caucus
- County Council

### June 27, 2017 (Tuesday):

- Thomas Keaveny, Christopher Inglese and Jon Rembold re: Kuzzen's, Inc. Packing Shed Leased Property
- County Representatives Gary Kubic, Monica Spells, Patrick Hill; Sheriff's Office Representatives P.J. Tanner, Chief Mike Hatfield, Captain Mike Riley and Lt. Bill Neill re: SLED Criminal Justice Information System Audit Review and Compliance Procedures
- Suzanne Gregory and Eric Larson re: New Hire Status – Exempt / Non-Exempt
- Thomas Keaveny, Robert McFee and Andrea Atherton re: Bluffton Gateway Project – Red Cedar

### June 28, 2017 (Wednesday):

- Monica Spells, Tony Criscitiello, Rob Merchant, Fred Leyda and Ben Boswell re: Lowcountry Affordable Housing Coalition

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- Boundary Street Upper Management Meeting
- Audra Antonacci re: Recreational Vehicle Code Enforcement
- Reconstruction Era National Monument Meeting
- Gary Kubic, Eric Larson and J.J. Stokes re: Stormwater Issues

June 29, 2017 (Thursday):

- Court Hearing - Lawrence P. McElynn, et al. vs. Beaufort County / Health Care Benefits for Part-Time Magistrates
- Engineering Projects Update

June 30, 2017 (Friday):

- William Moore, Adger Solar re: Seabrook Solar Farm, Highway 21
- Marc Orlando re: Stormwater Projects

July 3, 2017 (Monday):

- Beaufort Office Hours

July 4, 2017 (Tuesday):

- Independence Day Holiday

July 5, 2017 (Wednesday):

- Monica Spells, Alicia Holland and Phil Foot re: Bi-weekly Project Review / Status Update Meeting

July 6, 2017 (Thursday):

- Mark Roseneau and Shannon Loper re: Air Conditioning – Bluffton and Battery Creek Pools
- Suzanne Gregory and Bill Love re: Personnel Matter

July 7, 2017 (Friday):

- Beaufort Office Hours

July 10, 2017 (Monday):

- Council Members Alice Howard, Brian Flewelling and Tabor Vaux, Thomas Keaveny, Christopher Inglese, Tony Criscitiello, Eric Larson and Delores Frazier re: Temporary Large Scale Development Moratorium



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- Thomas Keaveny, Christopher Inglese and Kyle Jackson re: Traffic Engineering - Pending Claims

July 11, 2017 (Tuesday):

- Monica Spells and Patrick Hill re: IT/SLED Update
- Suzanne Gregory, Jon Rembold, Colin Kinton and Larry Yeager re: ARFF Operations Officer Pay Scale
- Eric Larson, David Zeoli, Pamela Cobb and Ashley Bennett re: RF# Continuity of Government – Disaster Recovery Planning

July 12, 2017 (Wednesday):

- Reconstruction Era National Monument Meeting

July 13, 2017 (Thursday):

- Thomas Keaveny and Eric Larson re: Administration Building Lot Pipes
- Engineering Projects Update
- Chief Michael Hatfield, Lt. Bill Neill, Captain Michael Riley, Colonel David Brown, Major Richard Roper, Monica Spells and Patrick Hill re: SLED Audit Compliance – Criminal Justice Information Sharing CJIS – State Link Status

July 14, 2017 (Friday):

- Eric Larson, Pamela Cobb and Angelica Bowers re: Harbor Island Hazardous Mitigation Grant Program
- Thomas Keaveny, Christopher Inglese, Eric Larson and Robert McFee re: Pinecrest Water Line Leak and Road Damage

July 17, 2017 (Monday):

- Out of Office

July 18, 2017 (Tuesday):

- Personal Leave

July 19, (Wednesday):

- Personal Leave

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July 20, 2017 (Thursday):

- Out of Office

July 21, 2017 (Friday):

- Councilman Gerald Dawson and David Wilhelm re: Possible Sheldon Drop-off Center
- Council Members Gerald Dawson and York Glover, Thomas Keaveny, Christopher Inglese, Tony Criscitiello, Delores Frazier and Rob Merchant re: Temporary Development Moratorium