

COUNTY COUNCIL OF BEAUFORT COUNTY
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DEPUTY COUNTY ADMINISTRATOR
SPECIAL COUNSEL

THOMAS J. KEAVENY, II
COUNTY ATTORNEY

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CLERK TO COUNCIL

AGENDA
COUNTY COUNCIL OF BEAUFORT COUNTY
CAUCUS

Monday, March 27, 2017

5:00 p.m.

Large Meeting Room, Hilton Head Island Branch Library
11 Beach City Road, Hilton Head Island

1. CALL TO ORDER – 5:00 P.M.
2. EXECUTIVE SESSION
 - A. Discussion of negotiations incident to proposed contractual arrangements and proposed purchase of property pursuant to S.C. Code Section 30-4-70(a)(2)
3. CAUCUS
 - A. Status of Hurricane Matthew Recovery Process
 - B. Receipt of County Administrator's Two-Week Progress Report ([backup](#))
 - C. Receipt of Deputy County Administrator / Special Counsel's Two-Week Progress Report ([backup](#))
 - D. Discussion of Consent Agenda
 - E. Discussion of Non-Agenda Items
4. ADJOURNMENT





Memorandum

DATE: March 24, 2017
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, March 13, 2017 through Friday, March 24, 2017:

March 13, 2017

- Employee New Hire Orientation
- Dr. Richard Gough re: Teleconference / Proposed TCL Culinary Institute
- Executive Committee
- County Council Caucus
- County Council

March 14, 2017

- J. L. Goodwin re: Yemassee Train Station
- Joshua Gruber, Thomas Keaveny, Eric Larson and Robert McFee re: Tom Zinn / Pulte / Army Corps of Engineers / Bluffton – Mining Permit - Aquifer

March 15, 2017

- No Scheduled Appointments

March 16, 2017

- Alcohol and Drug Abuse CARF (Commission on Accreditation of Rehabilitation Facilities) Orientation Briefing

March 17, 2017

- Carizma Brown re: Communications

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March 17, 2017 (Continued)

- Dr. Rodell Lawrence re: Aquaponics Greenhouse Lab Proposal
- Council Chairman Paul Sommerville, Vice Chairman Jerry Stewart and Joshua Gruber re: Budgetary Process / Impact Fees

March 20, 2017

- Personal Leave

March 21, 2017

- Adrian Morris re: Berkeley Hall / St. Gregory Frontage Road / Project Close Out
- Joshua Gruber, Thomas Keaveny, Eric Larson, and Tony Criscitiello re: Teleconference / Development Agreement Subcommittee
- Development Agreement Subcommittee (Telephonically) re: Hilton Head National

March 22, 2017

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: March 27, 2017 County Council Meeting Agenda

March 23, 2017

- Personal Leave

March 24, 2017

- Personal Leave



Memorandum

DATE: March 24, 2017

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place Monday, March 13, 2017 through Friday, March 24, 2017:

March 13, 2017 (Monday):

- Council Chairman Paul Sommerville and Eric Larson re: McTeer Easements and Pleasant Point Easements
- Tom Keaveny, Phil Foot, Robert McFee, Shannon Loper and Andrea Atherton re: Final Details for Opening Buckwalter Recreation Center
- Executive Committee
- County Council Caucus
- County Council

March 14, 2017 (Tuesday):

- Annual Budget Review – Traffic and Transportation
- Annual Budget Review – Airport
- Annual Budget Review – Planning
- Annual Budget Review - Zoning
- Annual Budget Review – Solid Waste
- Tom Keaveny, Rob McFee, Andrea Atherton, Timothy Mays, Ph.D., P.E. and Alan Campbell re: Buckwalter Recreation Center
- Council Member Tabor Vaux and Tom Keaveny re: Haig Point Deck
- Gary Kubic, Tom Keaveny, Eric Larson and Robert McFee re: Tom Zinn / Pulte / Army Corps of Engineers / Bluffton – Mining Permit - Aquifer

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March 15, 2017 (Wednesday):

- Council Chair Paul Sommerville re: Review of Budget for Public Speaking Engagements
- Reconstruction Era National Monument Meeting
- Economic Development Corporation – Presentation Regarding Myrtle Park Prospect Building
- Maria Walls re: Conference Call with Department of Revenue

March 16, 2017 (Thursday):

- Linda Edwards re: EEOC Interviews
- Beaufort County Alcohol and Drug Abuse CARF (Commission on Accreditation of Rehabilitation Facilities) Orientation Briefing
- Mark Roseneau re: Arthur Horne Building Inspection / Crystal Lake Visit

March 17, 2017 (Friday):

- Annual Budget Review – Engineering
- Annual Budget Review – Facilities Management
- Annual Budget Review – Parks and Leisure Services
- Annual Budget Review – Building Inspections
- Annual Budget Review - Code Enforcement
- Annual Budget Review – Detention Center
- Annual Budget Review – Emergency Medical Services
- Rob McFee, Eric Larson and Colin Kinton re: Engineering Projects Update
- Council Chair Paul Sommerville, Vice Chairman Jerry Stewart and Gary Kubic re: Budgetary Process Impact Fees

March 20, 2017 (Monday):

- Monica Spells and Phil Foot re: Bi-weekly Project Review / Status Update
- Jim Minor, FEMA Representatives and Tetrattech Representatives re: Beaufort County Debris Removal
- Wilbert Roller and Tom Keaveny re: Sea Trawler Restaurant

March 21, 2017 (Tuesday):

- Gary Kubic, Tom Keaveny, Eric Larson, Tony Criscitiello, Colin Kinton re: Teleconference / Development Agreement Subcommittee
- Development Agreement Subcommittee re: Hilton Head National

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March 22, 2017 (Wednesday):

- Monica Spells re: Personnel Issues
- Agenda Review with Chairman, Vice Chairman and Executive Staff re: March 27, 2017 County Council Meeting Agenda
- Reconstruction Era National Monument Weekly Update Conference Call
- Annual Budget Review - Assessor
- Annual Budget Review - Business License
- Annual Budget Review – Register of Deeds

March 23, 2017 (Thursday):

- Beaufort Chamber of Commerce Representatives Blakely Williams and Jason Ruhf, Tony Criscitiello, Rob Merchant and Hillary Austin re: Project Tetris
- Tom Keaveny, Eric Larson and Carolyn Wallace re: Stormwater Utility Policy

March 24, 2017 (Friday):

- Annual Budget Review – Legal
- Annual Budget Review – Finance
- Annual Budget Review – Purchasing
- Annual Budget Review – Risk Management