

COUNTY COUNCIL OF BEAUFORT COUNTY
ADMINISTRATION BUILDING
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AGENDA

COUNTY COUNCIL OF BEAUFORT COUNTY

Monday, August 22, 2016

5:00 p.m.

Large Meeting Room, Hilton Head Island Branch Library
11 Beach City Road, Hilton Head Island

1. CALL TO ORDER – 5:00 P.M.
2. CAUCUS
 - A. Receipt of County Administrator's Two-Week Progress Report ([Backup](#))
 - B. Receipt of Deputy County Administrator / Special Counsel's Two-Week Progress Report ([Backup](#))
 - C. Discussion of Consent Agenda
 - D. Discussion is Not Limited to Agenda Items
3. ADJOURNMENT





Memorandum

DATE: August 19, 2016
TO: County Council
FROM: Gary Kubic, County Administrator *Gary Kubic*
SUBJ: County Administrator's Progress Report

The following is a summary of activities that took place Monday, August 8, 2016 through Friday, August 19, 2016:

August 8, 2016

- Employee New Hire Orientation
- Civil Action Court Hearing re: Jeffrey D. Smith, et al. vs. Beaufort County and Bluffton Township Fire District
- Finance Committee
- County Council Caucus
- County Council

August 9, 2016

- Joshua Gruber and Suzanne Gregory re: Compensation and Classification Study Review
- Post-Trial Motions (Road LLC vs. Beaufort County)

August 10, 2016

- Phil Foot, Tallulah Trice, and Chuck Laine re: Animal Services Complex
- Kelly Meyerhoser, Island Packet Reporter re: Introductory Meeting

August 11, 2016

- Joshua Gruber and J. L. Goodwin re: Yemassee Train Station Renovation Project
- Joshua Gruber and Caroline Fermin re: United States Marine Corps (USMC) / Yemassee Train Station

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August 12, 2016

- Meeting with County Staff, County Council, Melrose Resort, Haig Point and Palmetto Breeze Representatives re: Daufuskie Ferry Contract
- DSN Community Training Home Visits

August 15, 2016

- Employee New Hire Orientation
- Natural Resources Committee
- Public Facilities Committee

August 16, 2016

- Joshua Gruber, Monica Spells, Suzanne Gregory, James Johnson, Robert McFee, and Mark Roseneau re: Building Security Projects
- Joshua Gruber and Monica Spells re: Information Technology and Security Monitoring
- Joshua Gruber and Cynthia Maxey re: Legislative Delegation / Beaufort County Constituent Services

August 17, 2016

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: August 22, 2016 Council Meeting Agenda
- Joshua Gruber, Monica Spells, Suzanne Gregory, James Johnson, and Philip Foot re: Information Technology / Public Safety Division

August 18, 2016

- Joshua Gruber, Monica Spells, James Johnson, Shakeeya Polite, and NWN Security Consultants re: Information Technology Security

August 19, 2016

- Boundary Street Construction Project - Upper Management Meeting



Memorandum

DATE: August 19, 2016

TO: County Council

FROM: Joshua A. Gruber, Deputy County Administrator

SUBJECT: Deputy County Administrator's Progress Report

The following is a summary of activities that took place Monday, August 8, 2016 through Friday, August 19, 2016:

August 8, 2016 (Monday):

- Monica Spells, Alicia Holland and Phil Foot re: Bi-weekly Project Review / Status Update Meeting
- Civil Action Court Hearing re: Jeffrey D. Smith, et al. vs. Beaufort County and Bluffton Township Fire District
- Finance Committee
- County Council Caucus
- County Council

August 9, 2016 (Tuesday):

- Tony Criscitiello, Lisa Lord and Heather Spade re: Beaufort REPI NR Project
- Gary Kubic and Suzanne Gregory re: Compensation and Classification Study Review
- Lt. Bill Neil and BCSO's Representatives re: IT Issues
- Post-Trial Motions Hearing – Road, LLC vs. Beaufort County

August 10, 2016 (Wednesday):

- Gary Kubic, Phil Foot, Tallulah Trice and Chuck Laine re: Animal Services Complex

August 11, 2016 (Thursday):

- Suzanne Gregory re: FMLA
- Gary Kubic and J.L. Goodwin re: Yemassee Train Station Renovation Project

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- Gary Kubic and Caroline Fermin re: United States Marine Corps (USMC) / Yemassee Train Station
- School Board Representatives re: Crystal Lake

August 12, 2016 (Friday):

- Monica Spells re: Opportunities for CGCIO
- Meeting with Shannon Loper re: PALS Director Position
- Meeting with County Staff, County Council, Melrose Resort, Haig Point and Palmetto Breeze Representatives re: Daufuskie Ferry Contract
- Council member Alice Howard re: Natural Resources Committee
- Brad Samuels, SCE&G representative re: Economic Development

August 15, 2016 (Monday):

- Natural Resources Committee
- Public Facilities Committee

August 16, 2016 (Tuesday):

- Council members Jerry Stewart and Steve Fobes, and Alicia Holland re: Long Range Financial Planning
- Gary Kubic, Monica Spells, Suzanne Gregory, James Johnson, Rob McFee and Mark Roseneau re: Building Security Projects
- Gary Kubic and Monica Spells re: Information Technology and Security Monitoring
- Phil Foot, Mark Roseneau, Rob McFee, Andrea Atherton, Tallulah Trice, James Johnson, and Hilton Head Humane Association Representatives Franny Gerthoffer and Nancy Foard re: Beaufort County Animal Shelter/Hilton Head Humane Association Design Development Review
- Blakely Williams, President, Beaufort Chamber of Commerce re: Project Abacus
- Gary Kubic and Cynthia Maxey re: Legislative Delegation / Beaufort County Constituent Services

August 17, 2016 (Wednesday):

- Agenda Review with Chairman, Vice Chairman and Executive Staff re: August 22, 2016 County Council Meeting
- Tom Keaveny and Rob McFee re: BJWSA vs. O'Quinn
- Suzanne Gregory and Gary James re: Salary and Compensation Study Results
- Gary Kubic, Monica Spells, Suzanne Gregory, James Johnson and Phil Foot re: Information Technology / Public Safety Division

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August 18, 2016 (Thursday):

- Tour United Way Building
- Gary Kubic, Monica Spells, James Johnson, Shakeeya Polite, and NWN Security Consultants re: IT Security
- Scott Marshall re: PARD Funds
- Phil Foot and Shannon Loper re: M.C. Riley Park
- Project Abacus Meeting

August 19, 2016 (Friday):

- Personal Leave Day