

COUNTY COUNCIL OF BEAUFORT COUNTY
1991-1992

Goals/Tasks/Policy

| <u>Goals</u> | <u>Year Ended 1991</u> | <u>Year Ended 1992</u> |
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| 1 Direct Administration to prepare a budget without a tax increase only incorporating therein increase in value of mil from 1991 to 1992. | <ul style="list-style-type: none">• Resolution adopted 3/11/91.• FY 1991-92 budget passed with 3.3% reduction (46.8 mils County operations, 74.7 mils School Board operations).• Passed Spending Limitation Ordinance (91/32) which will set parameters for the FY 1992-93 budget process. | Completed. |
| 2 Reapportion to single-member districts. | <ul style="list-style-type: none">• Referendum held 11/5/91 favoring 11 single-member districts.• Passed Reapportionment Ordinance (91/33).• Forwarded documentation to U.S. Justice Department 12/20/91 seeking approval. | Completed. |
| 3 Convert to two-year budget cycle. | <ul style="list-style-type: none">• Completed at Staff level. Controversy and last minute changes rendered second year inaccurate and obsolete. Will prepare again for the FY 1992-93 budget deliberations. | |
| 4 Review personnel, combining of jobs, departments, etc. to better utilize personnel and eliminate duplication of jobs. | <ul style="list-style-type: none">• Government Efficiency Committee reviewing each County Division.• A second Retreat was scheduled but task was not completed. Another work session is necessary. | Created Target 2010 Task Force. |

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| 5 | Introduce new environmentally sensitive industry to the County but not on water. | <ul style="list-style-type: none"> • Targeted Industries Study complete. Will pursue as directed by Council via Economic Development Board. • Via Lowcountry Council of Governments, Beaufort County is involved in a study to determine our "competitive" position as it relates to a Department of Defense Finance and Accounting Facility. | |
| 6 | Initiate recycling in accordance with S.C. Bill 1182. | <ul style="list-style-type: none"> • Solid Waste/Recycling Task Force presentation scheduled 1/13/92. • Education program has kicked off. • Working with Jasper County and B/J Water and Sewer Authority to develop regional waste water, yard waste and compositing facility. • Accepted Waste Management's Request for Proposal for unincorporated Beaufort County curb-side pick up. | Completed. |
| 7 | Analysis of capital equipment, uses, needs and cost effectiveness. | <ul style="list-style-type: none"> • Government Efficiency Committee reviewed each Division. • Council reviews and approves Capital Improvement Program (short-term capital) budget annually. • Council reviews and approves the bond projections (long-term capital) budget annually. • Operations Audit has a segment in reference to this. | Created Target 2010 Task Force. |
| 8 | Daufuskie Island Board. | <ul style="list-style-type: none"> • Created 5/6/91. • Active as evidenced by involvement with Ridership Ordinance Review. | Completed. |
| 9 | Water and sewer unincorporated areas of Beaufort County with B/J Water and Sewer Authority. | <ul style="list-style-type: none"> • Projects routinely presented and updated to Council's Planning and Development Committee. • Working with B/J Water and Sewer Authority, Jasper County, Union Camp and Palmetto Electric Corporation to provide water and sewer in Cherry Point/Okatie area. | |

- Working with City of Beaufort and Air Station regarding sewer project for Industrial Park area.
- 10 Alternative revenue sources.
- Alternative Revenue Sources Committee created 5/6/91.
 - Recommendations and findings presented to Council 11/25/91.
 - Staff developing proposals as directed by Council. Draft RFP for study and comment. Will be available 1/13/92.
- 11 Property Tax Circuit Breaker.
- Resolution forwarded to Legislative Delegation 2/25/91. In the Delegation's hands and legislature of 1992.
- 12 Growth strategies
- (a) Low- to middle-income housing
 - (b) Developmental impact fees
 - (c) 5-10-20 Year Strategic Planning
 - (d) Georgia House Bill 215
- Has been reviewed with the agencies responsible for providing or developing.
 - Difficult to "look-out" 20 years when can't get consensus for next year.
- 13 Consideration of privatization.
- Janitorial implemented.
 - Automobile maintenance reviewed.
 - Recycling implemented.
 - Reviewed other areas.
 - Operations Audit has segment.
- 14 Extend Highway 278 Corridor.
- Staff unsure of Goal. Will seek advice.
- 15 Hold down tax increase while not losing the net safety for the poor.
- Resolution adopted 3/11/91.
 - Passed Spending Limitation Ordinance (91/32).
 - Council has annual review of fiscal impact of any changes affecting anyone.
- 16 Increase road paving and drainage.
- Public Works Department prioritized roads for a Highway Commissioner's meeting held 4/91.
 - Council's Public Works Committee to review FY-1992 work schedule.
 - Planning Board and Beaufort Area
- Directed Lowcountry Council of Governments to continue planning. Assigned the Planning and Development Committee to monitor progress.

Transportation Committee completed study. Documents being prepared for presentation to S.C. Department of Highways and Transportation and Highway Commissioner.

- Working a plan with Public Works Committee and Legislative Delegation that would provide for paving seven (7) miles of road/year/work district.

17 Acquire Porter land (Victoria Bluff property.)

- Acquired land.
- Contract of Sale signed 2/13/91.
- Extended twice to deliver money for 60 days.
- Need to sell during FY 1992.
- Working with Federal and State authorities to ensure timely funding of the purchase.

Victoria Bluff property transferred to the State of South Carolina November 9, 1992.

18 Consolidate public safety into County-wide Police force by Year 2000.

- Preliminary Report presented 12/9/91.
- Committees of County Council will take up soon after FY 1992-93 budget.

19 Improve property appraisal and assessment.

- Staff is trained by the S.C. Tax Commission. Work for the Assessor's Office is evaluated by same on annual basis. Passes with "flying colors" each and every time. In process for implementation to improve public service, document handling of correspondence and accountability thereof.
- Developing a system to improve the proper process and a redesign of the notices to ensure citizen understanding. Also, we are increasing our advertising of 4% valuation.

20 Analyze airports' functions, services, fixed-based operation and lease facilities.

- Reviewed by Wilbur Smith & Associates in Master Plan update. Underway to present to Council's Community Services Committee.

21 Magistrate Court centralization.

- Chief Justice Executive Order dated February 13, 1990.
- Legislation to be introduced January 1992 by Senator Waddell. This has been confirmed by Hogan Brown, author of the Bill.

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| 22 Continuously increase use of public buildings through expanded service. | <ul style="list-style-type: none"> • Adding School Board Administration to Recreation Board. • Joint project with School Board on two libraries, two swimming pools, and Beaufort County athletic ball fields. • Moving toward some cooperation with Boys Club/Girls Club and other quasi-governmental entities. • Finished the agreement with Town of Hilton Head Island. • County will move into joint facility early spring or summer. | |
| 23 Increase State and Federal grants. | <ul style="list-style-type: none"> • Lowcountry Council of Governments is processing. Departments are filing for same but due to the availability of limited funds and competition from more needy jurisdictions making it very difficult for our County to qualify. | |
| 24 More substations for EMS and law enforcement. | <ul style="list-style-type: none"> • Completed provision for same on Daufuskie Island and construction to begin within 90 days in Sheldon for same purpose. • Negotiated a lease for space on Hilton Head Island. | Completed. |
| 25 Fully implement quarterly Town(s) meetings. | <ul style="list-style-type: none"> • Met initially with all Towns. Have not been invited back except by City of Beaufort and Town of Hilton Head Island. Quarterly may be too frequent for the other municipalities. Semiannually may be more appropriate. • Continue to meet with municipalities. | |
| 26 Acquire more land for recreation on Hilton Head Island. | <ul style="list-style-type: none"> • Joint venture with Lowcountry Regional Transportation Authority, Beaufort County and Recreation Board at Bluffton Center site. • Staff looking for more land in the County in general. Emphasis toward future population profile of child bearing age. Customer profile Hilton Head has a demand for service, but not one that will be met by land alone. | |

27 Analyze Departments as to merging functions with other departments.

- Ongoing process. Budget preparation and Retreat are best times to hammer out suggestions.
- Grants and Budget was accomplished.
- Speech and Hearing services now provided primarily by the School Board.

Completed.

28 Support consolidation of services but not at expense of County residents who live outside incorporated areas.

- Temporary consolidation of space with Coastal Mental Health to provide savings to taxpayers.
- Temporary consolidation of space with City of Beaufort to provide savings to taxpayers.
- Preliminary Report presented 12/9/91.

29 Review County Zoning.

- Planning and Development Board reviews near monthly with (map changes/verbiage changes). Additional planning and some complete rewrites.

Tasks

1 Improve Beaufort County's reputation.

2 Quarterly review and comparison of revenues and expenditures and cost savings that could be utilized.

- Accomplished a quarterly review and are moving to a monthly review.

3 No further debt until we have paid down on outstanding debt (20-Year Plan).

- Available in FY 1991-92 Financial Plan. Has always been the plan and the policy hasn't changed.

4 Speaker on County/Administrator form of government.

- Presentation 2/17/91 by John Pierce with the University of South Carolina and Dan Mackey with the S.C. Advisory Commission on Intergovernmental Relations.
- Presentation 9/30/91 by Andrew Smith with the S.C. Advisory Commission on Intergovernmental Relations.

Policy

1 Employee moonlighting of jobs and conflicts of County jobs versus other job.

- Reviewed by Personnel Committee. No change to policy but implemented a standard form whereby

employee attest that such employment constitutes no conflict of interest or impairment of one's ability to perform primary duties at Beaufort County.

- County employees are no longer allowed to moonlight on County jobs at night or when they are not on regular job.

2 Develop ethics guideline for Council's consideration and adoption for County personnel guidance.

- Drug Policy has been completed by Staff and is being forwarded to Personnel Committee for action January 1992.